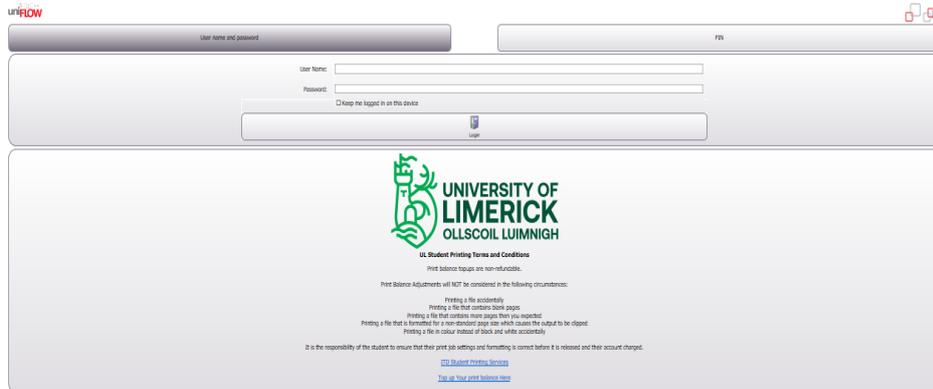


Printing from another device, e.g. Mobile, Tablet, Laptop, ect.

1. Open a web browser on your device and go to the following website:

<https://secureprint.ul.ie>

2. Log in using your UL computer account username and password.



UPFLOW

User name and password

PM

User Name:

Password:

Keep me logged in on this device

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OLLSCOIL LUIMNIGH

UL Student Printing Terms and Conditions

Print balance topups are non-refundable.

Print Balance Adjustments will NOT be considered in the following circumstances:

- Printing a file accidentally
- Printing a file that contains blank pages
- Printing a file that contains more pages than you expected
- Printing a file that is formatted for a non-standard page size which causes the output to be clipped
- Printing a file in colour instead of black and white accidentally

It is the responsibility of the student to ensure that their print job settings and formatting is correct before it is released and their account charged.

[UL Student Printing Services](#)

[Find out your print balance here](#)

3. Browse for the file you want to print and select the finishing options you require as shown.



Copy Count:

Paper Catalog:

Duplex:

Staple:

Hole Punch:

Color Print:



Choose the File:

Document Link:

4. Select Submit.
5. Your document can now be printed on any student printer by following the instructions below.

TO PRINT

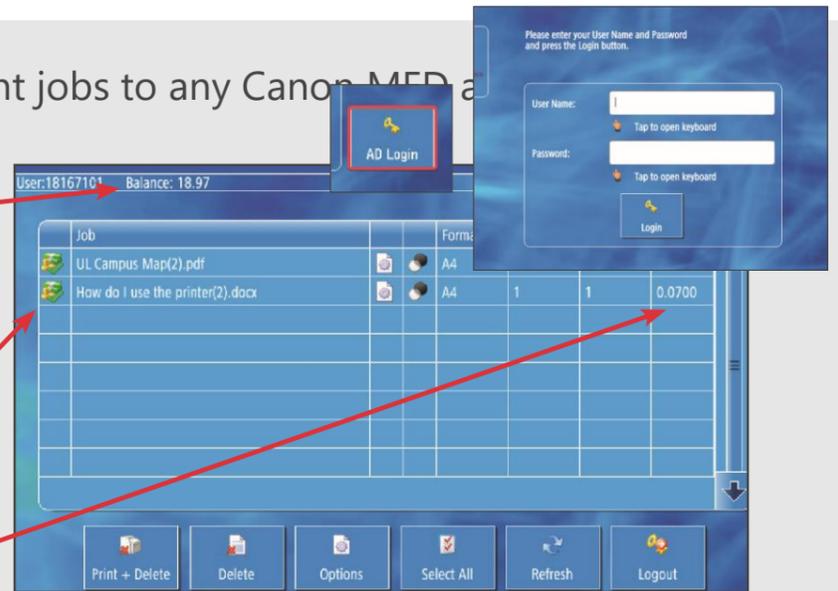
Use the print driver titled **BWPrint** or **ColourPrint** to send print jobs to any Canon MFD at campus.

Your current print credit is displayed next to your name.

The column on the left of the file name indicates if you have enough credit to print the job.

-  = Insufficient credit.
-  = Job can be printed.

The price column on the right hand side shows the cost of each job.



Tap your student card on the Card Reader to login

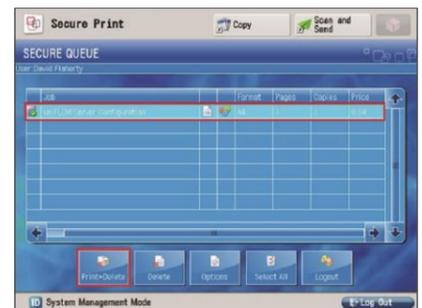


If you have forgotten your student card you can use the **AD Login** button to enter your student username and password.

Secure Print

Covid-19 Safety Measure

To minimize direct contact with the machine due to Covid-19 safety measures all print jobs will be automatically printed when you login to the device.



REMEMBER

STAY LOGGED IN
while the device is processing your job.

ALL JOBS WILL BE CANCELLED
if the user logs out before completion of the job.

LOG OUT WHEN YOUR JOB IS COMPLETE:

tap your card against the reader
or
press the ID button on the control panel
or
press the blue LOG OUT button