

University of Limerick Governing Authority Graduate Election 2018 Frequently Asked Questions – FAQs

Where can I read more about the UL Governing Authority?

Information about the University's Governing Authority may be accessed at www.ul.ie/ga.

Where can I read about the UL Governing Authority Graduate Election?

Information about nominations, eligibility to vote, and the link to the voting page are available at www.ul.ie/graduateelection.

How do I know if I am eligible to vote in the UL Governing Authority Graduate Election?

Full details on eligibility are provided at www.ul.ie/graduateelection.

Where can I find out more about the Graduate Election candidates?

Candidate information will be *available from 7 September at 15h00* in two forms:

- Summary candidate information which can be accessed by going to www.ul.ie/graduateelection and clicking on [Candidate Information](#).
- Detailed candidate biographies on the ballot paper which can be accessed by going to www.ul.ie/graduateelection and clicking on vote. (Note: you must be a member of Universal, UL's alumni online community, and have secured your Universal username and password to access the voting page).

Why do I need to be a member of Universal in order to vote in the Graduate Election?

Voting in the election will be by electronic means only. When voting goes live on 25-26 September 2018, eligible graduates will need to have their Universal username and password in order to gain access to the secure online ballot paper. The username and password will be used to authenticate your eligibility to vote. Using the Universal logon credentials allows the University to provide a secure, reliable and fully validated voting experience. Your Universal logon credentials will not be stored, and votes, once cast, are completely anonymous.

How do I register with Universal, UL's alumni online community?

Go to www.ulaa.ul.ie and click on "Register". Full instructions are provided within this webpage.

What personal information do I need in order to register with Universal?

Initially, you will need to submit your last name and your UL student ID number. This information will be cross-checked against the UL alumni database to confirm that you are a graduate of UL. You will also be provided with the opportunity to update the contact details in your graduate record (address, email etc).

I can't remember my UL student ID number. Can I still register with Universal?

Yes. Go to www.ulaa.ul.ie and click on "Register". There is an option on this page for graduates who do not have their UL student ID number to hand. Click on this and follow the instructions provided.

How long does it take to register with UniversalL?

Registrations are reviewed during office hours Monday to Friday (09h00-17h15 GMT) and will usually be reviewed within 24 hours of submission, or on the following Monday, if submitted over the weekend. During live voting on 25-26 September 2018, every effort will be made to validate applications for registration within one hour. Graduates must register with UniversalL NO LATER than 12h00 on 26 September 2018, in order to be able to vote in the Graduate Election 2018.

How will I know that I have been registered with UniversalL?

Once you are confirmed as a graduate of UL, confirmation of your membership of UniversalL will be communicated to you by email. After this, you can log in to your UniversalL personal profile at any stage.

I've registered with UniversalL already but now I've forgotten my password – can I reset my password?

Yes. Go to https://ul.site-ym.com/general/email_pass.asp and follow instructions provided.

I can't remember or don't have access to the email address that I used to register on UniversalL – what should I do?

If you can't remember or don't have access to the email address you used to register with UniversalL, please email UL Alumni for help at ulaa@ul.ie or +353 (0)61 202475.

I didn't register my email address as my username and now I can't remember my UniversalL username – what should I do?

If you can't remember the username that you used to register with UniversalL, please reset your password using the email address you registered with at https://ul.site-ym.com/general/email_pass.asp - your username will be displayed on the final screen of that process.

When is the latest that I can register with UniversalL, in order to ensure that I can vote in the Graduate Election?

Graduates must register with UniversalL NO LATER than 12h00 on 26 September 2018, in order to be able to vote in the Graduate Election 2018.

I'll be busy on 25 and 26 September 2018, can I cast my vote in the Graduate Election early?

No. Graduates may only vote from 09h00 GMT Tuesday 25 September 2018 to 15h00 GMT Wednesday 26 September 2018.

Can I see what the ballot paper will look like in advance of the live voting days in November?

Yes. Candidate names and biographies will be uploaded to the ballot paper and this will be made available at www.ul.ie/graduateelection from **7 September 2018 at 15h00**.

Where do I go online to place my vote in the UL Governing Authority Graduate Election?

Go to www.ul.ie/graduateelection and click on vote.

How do I cast my vote once I've logged into the ballot paper on 25-26 September 2018?

Once you have gone to www.ul.ie/graduateelection, clicked on vote and logged in using your UniversalL username and password, you will be presented with a list of candidate names. You will be instructed to vote for the candidates in order of your preference by clicking on the box beside each name. You will then be asked to submit your ballot paper and will be presented with an onscreen window confirming your voting choices. You will also be presented with an optional survey. Clear instructions are provided as you navigate through the pages.

Will my vote be anonymous?

Yes. Voting is 100% anonymous and no personal data will be collected or transferred during the voting process.

When will the results of the UL Governing Authority Graduate Election be available?

Results of the election will be posted by 16h00 GMT, Wednesday, 26 September 2018 at www.ul.ie/graduateelection.

I have another question about the Governing Authority Graduate Election which isn't answered here....

Please email us at graduateelection@ul.ie and we will be happy to help you with your query.