President’s Welcome to Students
Orientation Guide AY 2018/19

Welcome to University of Limerick

Congratulations on earning a place at Ireland’s most innovative and dynamic university, and thank you for choosing to study at UL.

University of Limerick is a fantastic place to grow, both academically and personally, as you will find out over the coming months and years. UL offers an attractive campus setting, along with unparalleled facilities. We can also boast an exceptional graduate employment rate. 74% of our 2016 graduates went into direct employment and 20% went on to do postgraduate study or research. UL is also a welcoming university and we are proud to have been awarded University of Sanctuary status last year.

And of course, college life is not all about study, we also have a vast array of clubs and societies, as well as sports activities to choose from in your downtime.

I encourage you, alongside your studies, to get involved with one of the many volunteering and community outreach projects in the area. One of the programmes I am most proud of is the President’s Volunteer Awards, which contributes so much to the development of our students as well as to the communities and organisations with which they volunteer.

Among the other initiatives designed around you, our students, are the orientation and First Seven Weeks programmes. Whether you are a school leaver, a mature student, progressing from further education or joining us from another country these programmes provide you with information about university resources, facilities and services. You will find more information on these programmes as well as on our Student Engagement and Success Unit, and on our Student Union in the following pages.

Over the coming weeks, as well as making friends, you will begin to build a network of resources that will help you to start your UL experience on the right path. These supports will assist you as you take the first steps on your undergraduate journey and I would encourage you to take advantage of all that is offered through UL’s vibrant and rewarding community of academics, students and support staff.

I wish you the very best of luck as you progress through your education here, and beyond, and I hope you enjoy being part of our unique community.

Welcome to UL.

Dr Des Fitzgerald
President
LOVE
UL
Clothing & Merchandise

Shop Online
ul.ie/visitorcentre

Get 10% off now with ‘wearul’ discount code
Welcome!

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It is the policy of University of Limerick that all of its campuses are smoke and vape free. This policy applies to all staff, students, contractors, visitors and any other persons who enter university grounds and facilities for any purpose. The policy prohibits smoking or vaping anywhere on the UL campus.
What happens at Orientation?

ORIENTATION WILL HELP YOU BECOME FAMILIAR WITH YOUR COURSE, THE FACILITIES AND SERVICES AVAILABLE TO YOU AT THE UNIVERSITY OF LIMERICK.

01 WELCOME ADDRESS During the welcome address you will be welcomed to UL by the President, Dean of your Faculty and UL Student Life.

At the end of the Welcome Address you will be introduced to your Orientation Guide.

02 ORIENTATION GUIDES Orientation Guides are current students who will show you and your new classmates the different facilities and services available to you as a student of the University of Limerick. During Orientation, if you have a question or if you need a bit of advice, your Orientation Guide is the person to ask.

03 INTRODUCTION TO YOUR ACADEMIC DEPARTMENT OR SCHOOL At your Academic Department or Programme Meeting you will meet the faculty and the staff members who will teach and assist you during your studies at the University of Limerick. During the information session you will be given an overview of how the department is structured and you will also hear about the Student Advisor System operated by the University of Limerick.
The PASS (Personal Advisor Support System) is designed to provide support for students while at the University of Limerick. Each student is appointed an advisor who is an academic member of staff and usually teaches on the students course. All students are encouraged to meet their Advisor during the first couple of weeks of first year. Your advisor’s name will have been communicated to you by email and text and can also be found in your student portal https://www.si.ul.ie

For more information on the PASS (Personal Advisor Support System) please visit http://ulsites.ul.ie/ses/meet-your-advisor

INTRODUCTION TO YOUR DEGREE PROGRAMME
At the Introduction of your Programme Meeting, the Course Director will take you through your lectures, tutorials and labs schedule. You will also be told about module electives and module registration. Your Course Director will also give you an overview of the course that you are studying. If you have any questions about the course, your Course Director is the person you should ask.

STUDENT VETTING/POLICE CLEARANCE
All Students on Programmes: LM026, LM038, LM089, LM090, LM092, LM094, LM095, LM096, LM100, LM101, LM102, LM103, LM150, LM152, LM154 & LM156 are required to undergo Garda/Police Vetting on entry in compliance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012. The information pack you will receive includes instructions on the UL E-Vetting process and the necessary documents for completion from the National Vetting Bureau which you are required to submit at the Student Vetting Session during Orientation at UL. Please read the information carefully and submit all required documents. A Vetting Invitation Application Form (NVB1), a Photo ID form (ID Form 1) and a Parental Consent Form (NVB3) will be sent to you prior to Orientation Week, along with instructions on the Vetting process in the Undergraduate Student Vetting cover letter 2018. You are required to complete all forms as instructed and bring them to the Student Vetting Session during Orientation where they will be collected from you.

When you submit your Vetting documents, you will also be required to produce your passport or credit card size driving licence AND your UL Student ID Card to verify your identity.

As applications are now processed by E-Vetting, once the submitted Vetting Invitation (NVB1) has been processed by UL with the National Vetting Bureau, you will receive an email link from evetting.donotreply@ garda.ie with instructions to complete the full student vetting Application Form online. You are advised to do this immediately as there is an expiry date after which this Application Form cannot be accessed.

Applicants who have lived outside of Ireland for more than 6 months since over the age of 16 years and those applicants who are not resident in Ireland will be required to submit Police Clearance Certificates (PCC’s) from all jurisdictions in which they have lived. These PCC’s will be collected from you during the Student Vetting Session, or may be posted to the UL Student Vetting Office using registered post. International Students may also be required to submit a sworn addidavit. Further details are available on the UL Student Vetting website - www.ul.ie/assocrreg

ENROLMENT
During enrolment the University checks whether you have completed the online finance task and enrolled online for your programme.

In addition, there is a verification process to ensure that your legal name is recorded on your student record and you are issued with your Student ID card.

Important: You will not receive your UL Student ID Card without presenting one of the below at orientation.

- Passport
- Birth Certificate
- Evidence of a Legal Name Change ( Marriage Certificate or by Deed Poll).

Drivers License/Age Cards /E-Copies & photocopies are NOT accepted.
First Seven Weeks Programme

The University of Limerick runs a unique support programme dedicated to helping first year students adjust to third level from orientation week through the first seven weeks of semester. Launched in 2010, the First Seven Weeks programme is designed to provide strong, enhanced and targeted support to students from the start of their university experience. The programme developed as a result of research carried out by the Centre for Teaching & Learning at UL showed that students who engaged well with university life during the first weeks of semester have a better chance of success in their chosen programme of study.

The First 7 Weeks Hub (located in the Students Union Courtyard) is open 9am to 5pm, 5 days a week during the first seven weeks for students to drop in ask questions, get advice and receive support. The activities of each of the seven weeks are designed around a theme which focuses students’ attention on various issues that are important for settling in and thriving as a higher education student. For example; study skills, time management, health & wellbeing, developing critical thinking, writing skills, civic engagement and volunteering.

For further information about The First 7 Weeks go to www.ul.ie/ctl

Student Engagement & Success Unit

The University of Limerick welcomes and supports all 1st years in their transition to third level education. As part of this commitment the university has established a Student Engagement and Success (SES) Unit. The SES Unit are here to support your transition into 3rd level to ensure that you get all the support you need to make your first year a success. http://ulsites.ul.ie/ses/

Starting university is a big life event and challenges will arise. Feel free to contact me if you are struggling with or need advice on an element of your first year experience in UL. There are always options!!

Jesse Waters
Librarian for Student Engagement & Success
jesse.waters@ul.ie

Deirdre Murphy
First Year Support Coordinator
deirdre.m.murphy@ul.ie
086-2559510

Student Affairs Division

Your success in UL academically, socially and personally will reflect your engagement and involvement in all UL has to offer. There is assistance all around you, all you have to do is ask.

Sarah Gibbons
Educational Developer, Student Engagement & Success
sarah.gibbons@ul.ie

I run classes for all 1st Years on using the library to find relevant information for class assessments and on how to cite and reference sources. Email me directly if you would like to book an individual consultation

Jesse Waters
Librarian for Student Engagement & Success
jesse.waters@ul.ie

Student Engagement & Success Unit

Maura Murphy
Manager, Centre for Teaching & Learning

Jesse Waters
Librarian for Student Engagement & Success
jesse.waters@ul.ie

Twitter ULF7W
Facebook First7Weeks
Snapchat First7Weeks
Instagram First7Weeks

Your success in UL academically, socially and personally will reflect your engagement and involvement in all UL has to offer. There is assistance all around you, all you have to do is ask.

Deirdre Murphy
First Year Support Coordinator
deirdre.m.murphy@ul.ie
086-2559510

First Seven Weeks Programme

WEEK 1
WELCOME, SETTLING IN & FINDING YOUR WAY AROUND
WEEK 2
STUDY SKILLS & TIME MANAGEMENT
WEEK 3
MEET YOUR ADVISOR
WEEK 4
HEALTH & WELLBEING
WEEK 5
LEARNER SUPPORT CENTRES
WEEK 6
CIVIC ENGAGEMENT & VOLUNTEERING AWARENESS
WEEK 7
CRITICAL THINKING & LONGER TERM PLANNING
Things to do before you get here

Email Notice

Shortly before orientation, applicants who have accepted their offer of a place, will receive an email with instructions for each of the items below. Details are also available from www.ul.ie/orientation

Step 1

Activate Computer and Email Accounts (Page 10)

This involves setting up your password based on the username provided in the email notice. Your username is also your Student ID number.

Problems

Email ITSS@ul.ie

Step 2

Log in to your Student Portal

This involves going to https://www.si.ul.ie and logging in to your student portal using the username and password you have set.

Step 3

Complete the Online Finance Task (Page 6)

This calculates your fee liability and must be completed by all students even if you are not paying fees.

Problems

Email student.fees.office@ul.ie

Step 4

Enrol Online For Your Programme

Part 1

In order to create your student record you must enrol online before orientation. If you are resident in Ireland you must provide your Personal Public Service (PPS) Number and Eircode.

Part 2

Attend Orientation and complete your enrolment. (See Orientation Schedule pages 12 to 18)

Problems

www.ul.ie/admissions-askus

You will not be able to get your UL Student ID Card without presenting your original - Passport/Birth Certificate/ Evidence of a Legal Name Change (Marriage Certificate or by Deed Poll) Drivers License/Age Card /E-Copies & photocopies are NOT accepted.
What Fees Do I have to pay?

All new entrants must complete the Online Finance Task on the student portal at www.si.ul.ie which will determine your fee liability for the year. This must be completed even if you will not be paying any fees.

Please note that all communications with regards to fees will be sent to UL student email addresses. Students will be able to access a financial statement online to check their balance and transactions at www.si.ul.ie

Student Fees consist of three elements per annum:

<table>
<thead>
<tr>
<th>Student Contribution</th>
<th>Annual charge set by the government for all full-time third level students</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19 Amount:</td>
<td>€3000</td>
</tr>
<tr>
<td>Payable by:</td>
<td>Student</td>
</tr>
<tr>
<td></td>
<td>Or if eligible</td>
</tr>
<tr>
<td></td>
<td>Student Universal Support Ireland (SUSI)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student Centre Levy</th>
<th>Based on a) Residency b) Citizenship c) Student Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19 Amount:</td>
<td>€36</td>
</tr>
<tr>
<td>Payable by:</td>
<td>All students. Note the Student Centre Levy is not covered by the SUSI Grant and all students are liable</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tuition Fees</th>
<th>2018/19 Amount: Please refer to fees schedule listing www3.ul.ie/finance/fees.php</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Payable by: Student Or if eligible Higher Education Authority (HEA)</td>
</tr>
</tbody>
</table>

Student Contribution

All students are liable unless they have been approved for a grant by SUSI – please refer to www.studentfinance.ie to determine your eligibility for a grant and for instructions on how to apply.

Student Centre Levy

All students are liable to pay the Student Centre Levy of €36. Please note the Student Centre Levy is not covered by the SUSI Grant.

Tuition Fees

Review the following three groups of criteria to determine your fee status as follows:

a) Residency
You must have been living in an EU/EEA member state or Switzerland for at least 3 of the 5 years before starting your course

b) Citizenship
You must be a citizen of an EU/EEA member state or Switzerland or have official refugee status

c) Course Requirements (all must be met)
• You must be a first time full-time undergraduate*
• You must be undertaking a full-time undergraduate course of at least 2 year’s duration
• You cannot be undertaking a repeat year of study at the same level unless evidence of exceptional circumstances eg serious illness is provided (in which case this condition may be waived)

Free Fee Status: You satisfy all three categories (a, b and c) and therefore are eligible for the Higher Education Authority’s Free Fees scheme.

EU Fee Status: You satisfy the citizenship and/or residency criteria but fail to satisfy the course requirements and are liable to EU fees

Non EU Fee Status: You do not meet either the citizenship or residency criteria and are therefore liable to Non EU fees.

*Exceptions are provided for students who hold a Level 6 or Level 7 qualification and are progressing to a Level 8 course in the same general area of study.
What Fees do I have to pay?

A number of illustrative examples based on the 2018/19 fee levels have been set out in the table below:

<table>
<thead>
<tr>
<th>Students with Free fees status in receipt of a SUSI grant (£36)</th>
<th>Business, Arts, Humanities, Social Sciences, Undergraduate programmes</th>
<th>Education, Science, and Engineering, Undergraduate programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Higher Education Authority pays</td>
<td>Tuition Fees</td>
<td>2,558</td>
</tr>
<tr>
<td>- SUSI pays</td>
<td>Student contribution</td>
<td>3,000</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student Centre Levy</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5594</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Students with Free fees status not in receipt of a grant (£3036)</th>
<th>Business, Arts, Humanities, Social Sciences, Undergraduate programmes</th>
<th>Education, Science, and Engineering, Undergraduate programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Higher Education Authority pays</td>
<td>Tuition Fees</td>
<td>2,558</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student contribution</td>
<td>3,000</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student Centre Levy</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5594</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Students with EU fee status not in receipt of a grant (£5594)</th>
<th>Business, Arts, Humanities, Social Sciences, Undergraduate programmes</th>
<th>Education, Science, and Engineering, Undergraduate programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Student pays</td>
<td>Tuition Fees</td>
<td>2558</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student contribution</td>
<td>3000</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student Centre Levy</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5594</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-EU Students</th>
<th>Business, Arts, Humanities, Social Sciences, Undergraduate programmes</th>
<th>Education, Science, and Engineering, Undergraduate programmes</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Student pays</td>
<td>Tuition Fees</td>
<td>11,423</td>
</tr>
<tr>
<td>- Student pays</td>
<td>Student Centre Levy</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>11459</td>
</tr>
</tbody>
</table>

How can I pay?

There are 4 methods of payment as follows:

- Link: https://ul.sybernetsps.ie/ulvivr
- Online via the student portal with a debit or credit card (as part of the Online Finance Task). Online Finance Task will be open from 13th August.
- Cheque or Bank Draft made payable to University of Limerick (Please note the Student ID number must be written on the back of same)
- An automated telephone payment system is available for Student Fees on 061-529097.

You will need
- Student ID number
- Student’s date of birth
Card on which the payment is to be made (Minimum payment is €18)

Refund Guidelines

The following are guidelines for refund of undergraduate fees received by the Fees Office

<table>
<thead>
<tr>
<th>Type of fee</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Contribution</td>
<td>€1,500</td>
<td>NON-REFUNDABLE if student exits after 31 Oct 2018</td>
</tr>
<tr>
<td>Tuition Fees</td>
<td></td>
<td>NON-REFUNDABLE if student exits after 31 Oct 2018</td>
</tr>
<tr>
<td>Student Centre Levy</td>
<td>€18</td>
<td>NON-REFUNDABLE if student exits after 31 Jan 2019</td>
</tr>
<tr>
<td>Student Contribution</td>
<td>€1,500</td>
<td>NON-REFUNDABLE if student exits after 31 Jan 2019</td>
</tr>
<tr>
<td>Tuition Fees</td>
<td></td>
<td>NON-REFUNDABLE if student exits after 31 Jan 2019</td>
</tr>
<tr>
<td>Student Centre Levy</td>
<td>€18</td>
<td>NON-REFUNDABLE if student exits after 31 Jan 2019</td>
</tr>
</tbody>
</table>

FIND OUT MORE!

Please contact The Fees Office on 061 213007 or e-mail student.fees.office@ul.ie

Disclaimer: Please note these are general guidelines on fees and for clarity purposes do not include all regulations. The University accepts no responsibility for misunderstandings in relation to Course Fees as a result of these guidelines.
The Information Technology Division (ITD) delivers quality ICT Services including Computing, Communication and Information Services to the UL Community, Staff and Students.

ITD Provides:

- Access to Windows based PCs across campus.
- A dedicated Student Computing website www.ul.ie/studentcomputing and a Student Portal site www.ul.ie/portal/students
- Printing services campus-wide for B&W and Colour printing.

**SULIS** (sulis.ul.ie)

SULIS is a set of software tools facilitating lecturers, tutors and students with shared space for Collaboration, Communication and Teaching & Learning.

The website can be accessed at http://sulis.ul.ie

It is a valuable Resource and can be accessed from anywhere.

**You just need to enter your Computer Account Username (Student ID Number) and your Computer Account Password.**

If any student does not register for their modules they will not have access to SULIS. (see page 23 for registration)

**Access to Computers**

- To access IT services you need to use your Computer Account Username (your student ID number) and your Password. If you have not activated your student account before arriving on campus, your initial password will be your data of birth, e.g. 21Feb1997. You will be prompted to change your initial password, and your new password must have a minimum of 8 characters (a combination of upper and lower case letters and digits), e.g., SuCces55.

This account allows you access to Email and Office 365 apps, One Drive storage, Exam Timetables and Results, SULIS and Lab computers.

- Student Email can be accessed at www.ul.ie/studentmail. Your Email Username is <your student id number>@studentmail.ul.ie and the password is the same as your computer account password. For security
reasons you will not be able to access your email if you have not activated your account that is change your default password from DOB.

- After you have successfully set up your password, you should register your mobile number at https://passwordregistration.ul.ie so if you ever forget or need to reset your password you can do so using a simple SMS message.

- Printing – You receive a Print Account that can be topped-up online at https://online.ul.ie/onlineprintpayments.htm.

- You are advised to back up your work as it is your responsibility to secure your own data. OneDrive provides space for storing files in the cloud.

- Your Computer account (which includes your email and print accounts) is a very valuable resource and it is your responsibility to ensure that no-one else gets access to it.

  **Do:** change your password  
  **Don’t:** give your password to anyone else, leave PC without logging off, leave your PC unattended when you are logged in.

- Phishing is a very common type of cyberattack, and phishing attacks can take many forms, but they all share a common goal – getting you to share sensitive information.

Here are some simple things you can do to help avoid a Phishing type attack:

- Be careful of emails requesting you to verify your login details. ITD will never ask you to do this over email
- Always double check requests for sensitive information or the transfer of funds
- Do not click on links or attachments from senders that you do not recognise. Be especially wary of compressed or executable file types
- Do not provide any sensitive personal information over email
- Watch for email senders that use suspicious or misleading domain names
- If you can’t tell if an email is legitimate DO Not Open It, Contact ITD at the earliest opportunity.
- Be wary of phone calls claiming to be from Help Desks especially if they request to go to a website

The University has a number of Information and Communication Technology (ICT) security policies which you should familiarise yourself with, and these are available on ITD’s website.

You can download Microsoft Office onto 5 devices for free via your email account.

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**The Library**

The Glucksman Library warmly welcomes you to UL. The Library is located in the Plaza opposite the statue known as ‘Brown Thomas’. The library offers a range of study spaces, bookable group study rooms, collaborative workspaces, and silent areas for quiet study in addition to dedicated postgraduate space. The library’s opening hours during semester are Mon – Fri 8:30 to 23:00, Sat 10:00 – 19:00, Sun 11:00 – 18:00. You need your UL student ID card to enter the library and to borrow books. Undergraduates can borrow 5 books for 14 days plus an additional 6 items from short loan collections and an unlimited amount of ebooks.

Postgraduates can borrow 10 books for 28 days plus 6 short loan items and also unlimited ebooks. Please be aware that we charge fines for the late return of books. Ask for help in the library from the student peer advisors in red t-shirts or from the Information Desk.

---

**FIND OUT MORE ABOUT ITD!**

W: [www.ul.ie/studentcomputing](http://www.ul.ie/studentcomputing) and view our Quick Start Guide to IT Services  
E: ITSS@ul.ie – open a support call by sending us an email.

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**FIND OUT MORE!**

Go to [www.ul.ie/library](http://www.ul.ie/library) for online help, to renew your books, pay your fines or to find books and journals.

- Library UL  
- twitter.com/ullibrary  
- @ullibrary
Orientation Schedule

After the Welcome Address, students are assigned to a group from their Degree Programme. Each group has an Orientation Guide who takes the group on a campus tour which includes Enrolment, Academic Talks and Garda Vetting where applicable.

Faculty of Education & Health Sciences

Students undertaking the below degree programmes have a 1 Day Orientation

Monday 03rd September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Degree Programme</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM038 PSYCHOLOGY &amp; SOCIOLOGY</td>
<td>UCH @ 08:45</td>
<td>11:40</td>
<td>FG042 @ 15:00</td>
<td>FG042 @ 15:30</td>
<td>CG Corridor @ 14:00</td>
</tr>
<tr>
<td>LM089 SPORT &amp; EXERCISE SCIENCES</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>P1033 @ 13:30</td>
<td>P1033 @ 14:00</td>
<td>CG Corridor @ 15:45</td>
</tr>
<tr>
<td>LM090 PHYSICAL EDUCATION</td>
<td>UCH @ 08:45</td>
<td>10:00</td>
<td>DG016 @ 14:00</td>
<td>P1033 @ 15:00</td>
<td>CG Corridor @ 10:30</td>
</tr>
<tr>
<td>LM092 SCIENCE (BIOLOGY WITH CHEMISTRY OR PHYSICS OR AGRICULTURAL SCIENCES)</td>
<td>UCH @ 08:45</td>
<td>10:30</td>
<td>DG016 @ 14:00</td>
<td>ERB001 @ 15:00</td>
<td>CG CORRIDOR @ 11:00</td>
</tr>
<tr>
<td>LM094 MATERIALS &amp; ARCHITECTURAL TECHNOLOGY</td>
<td>UCH @ 08:45</td>
<td>10:45</td>
<td>DG016 @ 14:00</td>
<td>C1063 @ 15:00</td>
<td>CG CORRIDOR @ 11:30</td>
</tr>
<tr>
<td>LM095 MATERIALS &amp; ENGINEERING TECHNOLOGY</td>
<td>UCH @ 08:45</td>
<td>11:00</td>
<td>DG016 @ 14:00</td>
<td>C1063 @ 15:00</td>
<td>CG CORRIDOR @ 10:00</td>
</tr>
<tr>
<td>LM096 SCIENCE (PHYSICAL SCIENCES WITH CHEMISTRY &amp; PHYSICS)</td>
<td>UCH @ 08:45</td>
<td>11:20</td>
<td>DG016 @ 14:00</td>
<td>ERB001 @ 15:00</td>
<td>CG CORRIDOR @ 12:00</td>
</tr>
<tr>
<td>LM100 PHYSIOTHERAPY</td>
<td>UCH @ 08:45</td>
<td>12:00</td>
<td>HSG030 @ 14:00</td>
<td>HSG030 @ 15:00</td>
<td>CG Corridor @ 12:30</td>
</tr>
<tr>
<td>LM102 PSYCHOLOGY</td>
<td>UCH @ 08:45</td>
<td>11:40</td>
<td>FG042 @ 15:00</td>
<td>FG042 @ 15:30</td>
<td>CG CORRIDOR @ 14:25</td>
</tr>
<tr>
<td>LM103 PARAMEDIC STUDIES</td>
<td>UCH @ 08:45</td>
<td>10:15</td>
<td>GEMS0028 @ 11:00</td>
<td>GEMS0028 @ 11:30</td>
<td>CG Corridor @ 14:00</td>
</tr>
<tr>
<td>LM150 NURSING GENERAL</td>
<td>UCH @ 08:45</td>
<td>11:20</td>
<td>HSG037 @ 11:30</td>
<td>HSG037 @ 12:00</td>
<td>CG CORRIDOR @ 14:55</td>
</tr>
<tr>
<td>LM152 NURSING MENTAL HEALTH</td>
<td>UCH @ 08:45</td>
<td>11:00</td>
<td>HSG037 @ 11:30</td>
<td>HSG025 @ 12:00</td>
<td>CG CORRIDOR @ 15:15</td>
</tr>
<tr>
<td>LM154 NURSING INTELLECTUAL DISABILITY</td>
<td>UCH @ 08:45</td>
<td>13:15</td>
<td>HSG037 @ 11:30</td>
<td>HSG024 @ 12:00</td>
<td>CG CORRIDOR @ 15:15</td>
</tr>
<tr>
<td>LM156 MIDWIFERY</td>
<td>UCH @ 08:45</td>
<td>14:00</td>
<td>HSG037 @ 11:30</td>
<td>HSG023 @ 12:00</td>
<td>CG CORRIDOR @ 15:30</td>
</tr>
</tbody>
</table>

Graduate Entry to Medicine

2 Day Orientation Programme

Day 1 - Wednesday 05th September 2018

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Welcome Address</th>
<th>PBL Ground Rules</th>
<th>Information on Vaccination Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM101 MEDICINE SURGERY</td>
<td>GEMS0016 @ 09:00</td>
<td>GEMS0016 @ 10:30</td>
<td>GEMS0016 @ 11:15</td>
</tr>
</tbody>
</table>

Day 2 - Thursday 06th September 2018

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Enrolment EGO10</th>
<th>Peer Mentoring Information</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM101 MEDICINE SURGERY</td>
<td>12:00</td>
<td>GEMS0016 @ 11:00</td>
<td>GEMS0016 @ 15:00</td>
</tr>
</tbody>
</table>

UCH - University Concert Hall, Foundation Building

* TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK PAGE OF THIS GUIDEBOOK.
Kemmy Business School

Students undertaking the below degree programmes have a 1 Day Orientation Programme

**Tuesday 04th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM050 BUSINESS STUDIES (INCLUDING LANGUAGE)</td>
<td>UCH @ 08:45</td>
<td>11:40 - 13:50</td>
<td>UCH @ 14:00 - 16:00</td>
</tr>
<tr>
<td>LM056 INTERNATIONAL BUSINESS</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>KBG11 @ 11:00</td>
</tr>
</tbody>
</table>

*To assist with finding rooms please refer to the back page of this guidebook.*
Faculty of Science & Engineering

Students undertaking any of the following Degree Programmes have a 1 Day Orientation Programme

Wednesday 05th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic School/ Department</th>
<th>Introduction To Your Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM058 FINANCIAL MATHEMATICS</td>
<td>UCH @ 08:45</td>
<td>11:00</td>
<td>C1063 @ 14:00</td>
<td>A1053 @ 14:30</td>
</tr>
<tr>
<td>LM063 TECHNOLOGY MANAGEMENT</td>
<td>UCH @ 08:45</td>
<td>14:45</td>
<td>DG016 @ 10:30</td>
<td>ERB001 @ 11:00</td>
</tr>
<tr>
<td>LM068 FOOD SCIENCE &amp; HEALTH</td>
<td>UCH @ 08:45</td>
<td>10:25</td>
<td>P1033 @ 12:30</td>
<td>SR3006 @ 14:45</td>
</tr>
<tr>
<td>LM076 PRODUCT DESIGN &amp; TECHNOLOGY</td>
<td>UCH @ 08:45</td>
<td>15:00</td>
<td>FB028 @ 11:00</td>
<td>FB028 @ 11:30</td>
</tr>
<tr>
<td>LM077 AERONAUTICAL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>15:15</td>
<td>DG016 @ 10:30</td>
<td>C1059 @ 11:00</td>
</tr>
<tr>
<td>LM082 CONSTRUCTION MANAGEMENT &amp; ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:15</td>
<td>DG016 @ 10:30</td>
<td>D1049 @ 12:30</td>
</tr>
<tr>
<td>LM115 CHEMICAL &amp; BIOCHEMICAL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:45</td>
<td>D1049 @ 12:00</td>
<td></td>
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<tr>
<td>LM118 ELECTRONIC &amp; COMPUTER ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>C1060 @ 11:00</td>
<td>C1060 @ 12:00</td>
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<tr>
<td>LM120 AIRCRAFT MAINTENANCE &amp; AIRWORTHINESS ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>15:00</td>
<td>DG016 @ 10:30</td>
<td>C1058 @ 11:00</td>
</tr>
<tr>
<td>LM124 MATHEMATICS</td>
<td>UCH @ 08:45</td>
<td>11:15</td>
<td>C1063 @ 14:00</td>
<td>C1060 @ 14:30</td>
</tr>
<tr>
<td>LM125 PHYSICS</td>
<td>UCH @ 08:45</td>
<td>11:30</td>
<td>C1062 @ 15:00</td>
<td>C1062 @ 15:30</td>
</tr>
<tr>
<td>LM093 EQUINE SCIENCE</td>
<td>UCH @ 08:45</td>
<td>10:45</td>
<td>P1033 @ 12:30</td>
<td>SR3007 @ 14:30</td>
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<tr>
<td>LM180 EQUINE SCIENCE (CERT)</td>
<td>UCH @ 08:45</td>
<td>10:45</td>
<td>P1033 @ 12:30</td>
<td>SR3007 @ 14:30</td>
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</table>

Architecture - LM099

Students undertaking Architecture have a 2 Day Orientation Programme

Day 1 - Wednesday 05th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic School/ Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM099 ARCHITECTURE</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>FB028 @ 11:00</td>
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</tbody>
</table>

Day 2 - Monday 10th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Introduction To Your Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM099 ARCHITECTURE</td>
<td>CG042 @ 10:00</td>
</tr>
</tbody>
</table>

UCH - University Concert Hall, Foundation Building

* To assist with finding rooms please refer to the back page of this guidebook.
Faculty of Science & Engineering
Common Entry Programmes

Engineering - LM116
Students undertaking Common Entry Engineering have a 2 Day Orientation Programme

Attendance on both days is compulsory

Day 1 - Wednesday 05th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment</th>
<th>Introduction To Your Academic School/ Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM116 ENGINEERING</td>
<td>UCH @ 0845</td>
<td>15:30</td>
<td>DG016 @ 10:30</td>
</tr>
</tbody>
</table>

Day 2 - Thursday 06th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Introduction To Your Degree Programme</th>
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</thead>
<tbody>
<tr>
<td>LM116 ENGINEERING</td>
<td>B1023 @ 09:30 - 12:30</td>
</tr>
</tbody>
</table>

Computing Technologies - LM121
Students undertaking Common Entry Computing Technologies have a 2 Day Orientation Programme

Attendance on both days is compulsory

Day 1 - Wednesday 05th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment</th>
<th>Introduction To Your Academic School/ Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM121 COMPUTING TECHNOLOGIES</td>
<td>UCH @ 0845</td>
<td>12:00</td>
<td>AD2010 @ 11:00</td>
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</tbody>
</table>

Day 2 - Thursday 06th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Introduction To Your Degree Programme</th>
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<tbody>
<tr>
<td>LM121 COMPUTING TECHNOLOGIES</td>
<td>AD2010 @ 09:30 - 12:30</td>
</tr>
</tbody>
</table>

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* TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK PAGE OF THIS GUIDEBOOK.
# Creative Media & Interaction Design - LM122

Students undertaking Common Entry Creative Media & Interaction Design have a 2 Day Orientation Programme  
**Attendance on both days is compulsory**  
**Day 1 - Wednesday 05th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic School/ Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM122 CREATIVE MEDIA &amp; INTERACTION DESIGN</td>
<td>UCH @ 0845</td>
<td>10:00</td>
<td>AD2010 @ 11:00</td>
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</tbody>
</table>

**Day 2 - Thursday 06th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Introduction To Your Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM122 CREATIVE MEDIA &amp; INTERACTION DESIGN</td>
<td>AD2010 @ 09:30 - 12:30</td>
</tr>
</tbody>
</table>

# Biological & Chemical Sciences - LM123

Students undertaking Common Entry Biological & Chemical Sciences have a 2 Day Orientation Programme  
**Attendance on both days is compulsory**  
**Day 1 - Wednesday 05th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic School/ Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM123 BIOLOGICAL &amp; CHEMICAL SCIENCES</td>
<td>UCH @ 0845</td>
<td>13:00</td>
<td>FG042 @ 11:30</td>
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</tbody>
</table>

**Day 2 - Thursday 06th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Introduction To Your Degree Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM123 BIOLOGICAL &amp; CHEMICAL SCIENCES</td>
<td>FG042 @ 09:30 - 12:30</td>
</tr>
</tbody>
</table>

**UCH - University Concert Hall, Foundation Building**  
* TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK PAGE OF THIS GUIDEBOOK.
Irish World Academy Of Music & Dance - LM026

Students undertaking Performing Arts have a 1 Day Orientation Programme

Thursday 06th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Degree Programme</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM026 PERFORMING ARTS</td>
<td>UCH @ 08:45</td>
<td>12:45</td>
<td>IWA @ 15:00</td>
<td>IWA @ 15:45</td>
<td>CG059 @ 10:30</td>
</tr>
<tr>
<td>CERTIFICATE IN MUSIC &amp; DANCE</td>
<td>UCH @ 08:45</td>
<td>12:45</td>
<td>IWA @ 15:00</td>
<td>IWA @ 15:45</td>
<td>CG059 @ 10:30</td>
</tr>
</tbody>
</table>

**Faculty of Arts, Humanities & Social Sciences**

Students undertaking the below degree programmes have a 1 Day Orientation

Thursday 06th September 2018

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Degree Programme</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM020 LAW &amp; ACCOUNTING</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>FBO28 @ 12:30</td>
<td>DG016 @ 15:15</td>
<td></td>
</tr>
<tr>
<td>LM028 CRIMINAL JUSTICE</td>
<td>UCH @ 08:45</td>
<td>11:10</td>
<td>FBO28 @ 12:30</td>
<td>A1053 @ 15:15</td>
<td></td>
</tr>
<tr>
<td>LM029 LAW PLUS</td>
<td>UCH @ 08:45</td>
<td>11:20</td>
<td>FBO28 @ 12:30</td>
<td>DG016 @ 15:15</td>
<td></td>
</tr>
<tr>
<td>LM039 JOURNALISM &amp; NEW MEDIA</td>
<td>UCH @ 08:45</td>
<td>13:00</td>
<td>C1059 @ 14:00</td>
<td>ERB006 @ 15:00</td>
<td></td>
</tr>
<tr>
<td>LM040 EUROPEAN STUDIES</td>
<td>UCH @ 08:45</td>
<td>13:30</td>
<td>N/A</td>
<td>C1063 @ 14:45</td>
<td></td>
</tr>
<tr>
<td>LM044 APPLIED LANGUAGES</td>
<td>UCH @ 08:45</td>
<td>13:30</td>
<td>N/A</td>
<td>C1063 @ 14:45</td>
<td></td>
</tr>
<tr>
<td>L.L.B. IN LAW (GRADUATE ENTRY)</td>
<td>UCH @ 08:45</td>
<td>11:30</td>
<td>FBO28 @ 12:30</td>
<td>DG016 @ 15:15</td>
<td></td>
</tr>
</tbody>
</table>

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Faculty of Arts, Humanities & Social Sciences

BA Arts - LM002 - Common Entry Orientation

Students undertaking Common Entry BA Arts have a 2 Day Orientation Programme

**Attendance on both days is compulsory**

**Day 1 - Thursday 06th September 2018**

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Welcome Address</th>
<th>Enrolment EGO10</th>
<th>Introduction To Your Academic School/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM002 ARTS</td>
<td>UCH @ 0845</td>
<td>10:00 - 12:00</td>
<td>UCH @ 12:00</td>
</tr>
</tbody>
</table>

**Day 2 - Friday 07th September 2018 - Subject Taster Sessions**

**Surnames A-M attend Morning Session**

You must attend allocated session

<table>
<thead>
<tr>
<th>Time</th>
<th>B1023</th>
<th>A1053</th>
<th>A1054</th>
<th>A1055</th>
<th>C1060</th>
<th>C1063</th>
<th>D1050</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00AM</td>
<td>ENGLISH</td>
<td></td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>10:30AM</td>
<td>NEW MEDIA AND CULTURAL STUDIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11:00AM</td>
<td>FRENCH</td>
<td>GERMAN</td>
<td>SPANISH</td>
<td>THE ADVISOR SYSTEM – FIRST YEAR SUPPORTS</td>
<td>HISTORY</td>
<td>PUBLIC ADMINISTRATION AND LEADERSHIP</td>
<td></td>
</tr>
<tr>
<td>11:30AM</td>
<td>SOCIOLOGY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:00PM</td>
<td>PSYCHOLOGY</td>
<td></td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Surnames N-Z attend Afternoon Session**

You must attend allocated session

<table>
<thead>
<tr>
<th>Time</th>
<th>B1023</th>
<th>A1053</th>
<th>A1054</th>
<th>A1055</th>
<th>C1060</th>
<th>C1063</th>
<th>D1050</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:30PM</td>
<td>ENGLISH</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:00PM</td>
<td>NEW MEDIA AND CULTURAL STUDIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2:30PM</td>
<td>FRENCH</td>
<td>GERMAN</td>
<td>SPANISH</td>
<td>THE ADVISOR SYSTEM – FIRST YEAR SUPPORTS</td>
<td>HISTORY</td>
<td>PUBLIC ADMINISTRATION AND LEADERSHIP</td>
<td></td>
</tr>
<tr>
<td>3:00PM</td>
<td>POLITICS AND INTERNATIONAL RELATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3:30PM</td>
<td>PSYCHOLOGY</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

UCH - University Concert Hall, Foundation Building

* TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK PAGE OF THIS GUIDEBOOK.
The vision of University of Limerick Smarter Travel is to create a more livable and lovable campus through the development and promotion of sustainable means of travel.

For all UL travel related information visit: ul.ie/gettingaroundcampus

For all queries please email: SmarterTravel@ul.ie

App info

UL Wayfinding App
For information on how to navigate around campus

TRANSPORT FOR IRELAND
For real-time arrivals of all public transport

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Smarter Travel Map

Bus Stop Locations
307 may need to be flagged to stop at Dromroe Village and Thomond Village
The University of Limerick have six purpose built village style residences on campus which offer high quality accommodation for an all inclusive fee. Kilmurry and Plassey Villages are our non ensuite Villages, while Thomond, Dromroe and Cappavilla offer ensuite accommodation in apartment style design. The Quigley Residence is our dedicated postgraduate accommodation. In 2016, we also purchased Troy Village, which is located 15 minutes walk from campus.

Campus Residences

VILLAGE RECEPTION

The Village Reception is the central service point in each residence. The Village Management Team operate the service from 08h30 to 22h30 Monday to Thursday. We are open Fridays from 08h30 to 19h00 and on Sunday evenings from 19h00 to 22h30. Each Village has a Village Manager, an Assistant Village Manager and two Resident Assistants who are full time students like you.

MAINTENANCE SERVICE

Included in your rental fees is a professional maintenance service. Log a maintenance item with reception when you have an issue and our team will attend to your problem in the quickest time possible. From changing light bulbs to sorting a power outage, our maintenance team have got it covered.

SECURITY SERVICE

Campus Security patrol each village regularly and are on hand in the event of an emergency. Our security team work hard to keep the residences safe and should you see suspicious activity, be sure to contact Campus Security from your house phone on 4600.

LAUNDERETTE SERVICE

While each residence has communal launderette facilities (operated by pre-paid token), we also offer a serviced laundry service. Pop your clothes down to the Village Reception and have them returned the next day. Ask at the Village Reception for the schedule of prices.

VILLAGE HALLS, COMMON ROOMS, STUDY HUBS & SEMINAR ROOMS

All Village Halls and Seminar Rooms are available to residents and can be pre-booked free of charge at the Village Reception. The Seminar Rooms and Halls are ideal for group study and are available for events.

CAMPUS LIFE EVENTS

Each semester, we run a program of events for our residents which are completely free. From video nights to inter village tag rugby competitions, we offer a variety of events which will give you the opportunity to meet new people, get involved in your village community or try something new. If there is an event you would like us to organise, come and let us know.
Off-Campus Accommodation

The Accommodation Office provides a weblisting on www.accommodation.ul.ie this is a list of properties available locally, off campus. The typical rates for off campus accommodation are upwards of €65.00 per week. For further information regarding off campus accommodation, contact the Accommodation Office on 061 202331.

NB: It is important to note that the University can take no responsibility for the condition of these properties and advises all students to visit the properties and to read all agreements carefully in advance of signing tenancy agreements.

Guidelines for renting off campus

Rent book - You are legally entitled to and should request a rent book which will set out how much is payable, how often and provide contact details for your landlord. If you pay rent in cash, your landlord should also sign that they have received it when you hand it over.

Letting agreement - If you are only going to be staying for one semester, do not sign a lease for the whole year; you will more than likely lose your deposit.

Inventory - Get a list of contents of the house. Note any damage (tears on couch, cracked tiles, radiators not properly fixed to the walls.) Sign it and get the landlord to sign it.

Take photos - Photograph every room in the house, being careful to get cracked windows, damaged walls or ceilings, torn furniture, damp patches and damaged flooring. Take photos before moving in and also as you are moving out.

Keep everything - Keep all receipts for bills and repairs you have had to carry out and all receipts for rent paid.

Neighbours - You are part of a neighbourhood when you move in to an estate near campus. Get to know your neighbours, get a community feeling about the place. Remember that there are families as well as students living in the estates. Respect their right to a peaceful place to live. Enjoy yourself, but don’t make a nuisance of yourself.

Deposits - Most landlords look for a deposit to cover any damage or bills that are outstanding after you leave. Where a deposit is being held to pay for damage or bills, you should request to see receipts.

You may forfeit some or all of your deposit if you:
• Do not stay for the entire tenancy period outlined in your tenancy agreement, or give proper notice
• Damage the property in excess of normal wear and tear
• Leave unpaid bills or rent

FIND OUT MORE!
Accommodation Office Courtyard
T: 061 202331
E: Accommodation@ul.ie
Web: www.studentliving.ul.ie
Academic Registry

Student Administration

The Undergraduate Admissions Office

The Undergraduate Admissions Office is responsible for the admission of undergraduates and admits more than 3,000 students each year. They also oversee the orientation, enrolment of students and allocation of student advisors.

Student Academic Administration

Student Academic Administration (SAA) helps students along their chosen academic pathway. SAA maintains controls and develops the University’s student reports, including all personal details, grant records, student registration, performance reports, student results and the issuing of all graduate Parchments. SAA also publishes all class and examination schedules for the University.

FIND OUT MORE!
T: 061 202120  E: saa@ul.ie
Module Registration

ALL students MUST register on-line in WEEK 1 of each semester. This not only applies to students taking modules on campus but also to those on off-campus placement, such as Cooperative placement, Erasmus, Clinical placement etc.

What happens if I don’t register?

The implications of not registering are serious and far-reaching.

If you do not register on time in Week 1, you will incur a charge of €200 and be denied access to SULIS.

You will not receive a lecture timetable nor have access to 1) your computer Account 2) email, 3) any class lists, 4) exams. If you are in receipt of a grant, the payment will be delayed if you are not registered.

Pre-Registration

Pre-registration means that students select Modules ONLY IF they have elective modules to choose from for the NEXT SEMESTER. Only programmes with elective module choices need to pre-register NOT programmes with only core modules. Pre-Registration takes place in Week 5 of each semester. Students will be emailed at their student email address to remind them to pre-register. Failure to pre-register will always result in an incomplete timetable and possibly not being permitted to take the module you wish to choose from your elective choice.

Forms to be stamped

Forms such as child benefit, medical card application, back to education allowances etc. can be stamped in the Student Academic Administration Office, E0-001.

Please note that only students who have registered and confirmed their modules can get forms stamped.

EXPERIENCING DIFFICULTIES?

If you are experiencing any difficulties registering, you can contact Student Academic Administration either by calling to the front desk or emailing SAA@ul.ie giving details of the error or difficulties you are experiencing.

To Register

Registration takes place from the Monday to Friday of week one of each semester for every academic year. You can register 24 hours a day, 7 days a week.

To confirm your modules, simply log on to www.ul.ie Click on the “Student & Staff” tab at the top of the page. Then click on Student Quick-links. Finally click on “My Student Records” to log in. It is important that you click on the module selection button to select your modules and finally, to complete the process, you must click on the Confirm Modules button.
Student Affairs Division
Student Supports

The Student Health Centre

The Student Health Centre is located in the Main Building, block C, level M and is an acute care/advisory service for UL registered students. This service is provided throughout the academic year and on a more limited basis outside of term time for postgraduate and GEMS students.

A number of specific clinics are operated in conjunction with the provision of general medical services during the academic year e.g. physiotherapy, contraceptive, sexual health and psychiatry.

FOR APPOINTMENTS
Telephone 061 202534 or call in to the office, CM061.

Charges are payable by all students for services provided with the exception of our psychiatry clinic which is free.

The Student Health Centre is not a GP service and all students are therefore advised to register with a local GP.

For more information, please visit our website at www.ul.ie/medical or telephone 061 202534.

Student Counselling

A full-time professional and confidential counselling service is available to all UL students. On a daily basis, the counselling team deals with a wide range of psychological and emotional problems: loneliness, self-confidence issues, study difficulties, exam anxiety, stress... It is not necessary to be experiencing enormous problems to justify seeing the counsellor. Moving from school to college, being uncertain of the future, feeling unsure about your programme, relationships or home life... these are problems that anyone can encounter. A Drop in Centre runs during term time between 11am and 12pm in the morning and 3pm and 4pm in the afternoon in room CM 073 (Main Building). The service also provides ten psycho-educational classes each week as an integral part of its programme. This service is free to students where you can call in and meet one of the team without any appointment.

Find out more!
Dr Declan Aherne
T: 061 202327 E: Declan.Aherne@ul.ie

UL Chaplaincy

Welcome to UL! We wish you well and hope your time in College will be an enriching experience. If we can support you in any way we will be happy to do so. All students are welcome to visit Teach Fáilte our drop in centre in the Student Courtyard. It is open daily from 10.30am to 4.30pm. Individuals or groups are welcome to have a casual cuppa and chat. In times of difficulty students are assured of a listening ear and may be facilitated to avail of other supports.

The key activities for the UL Chaplaincy service fall into three categories:

Support, Spirituality, Outreach
The Contemplative Centre (opposite ULSU) is an oasis of peace and tranquillity for those who wish to take time out for quiet, reflection, meditation or prayer. During the Academic Year Services are offered for special occasions of celebration or tragedy. This space is also available for group gatherings and visiting speakers. Check out the Interfaith Directory where you can meet people of faith in UL and in the city. Visit us on Facebook and www.ul.ie/chaplain.

John 086-2632458 or 061-202180 john.campion@ul.ie
Sarah 086-4127485 or 061-233635 sarah.orourke@ul.ie

The Arts Office

The University of Limerick Arts Office programme supports the vibrant and thriving cultural life of the University of Limerick. The annual programme includes lecture series, Irish and foreign language films, theatre and dance production, community outreach projects, life drawing classes and a series of pop up events. The office actively promotes and develops alternative events on campus that are accessible to students, staff and members of the public. It collaborates with other university arts groups and student societies.

Located on first floor, Dromroe Village Hall ularts.office@ul.ie patricia.moriarty@ul.ie
University of Limerick Arts Office facebook page https://www.facebook.com/pages/University-of-Limerick-Arts-Office/444700953634193

Silver Apples Creche

The Creche operates all year round with the exception of Christmas and two weeks in August. It is open Monday - Friday 8.30am - 6.00pm. Government Schemes ECCE, CETS and CCSP are available. A separate After School facility for children aged 5 - 12 is located at Milford National School.

Find out more!
Oliver Moloney T: 061 213468 E: silverapplescreche@ul.ie
The Access Office

The Access Office works to promote and support the participation of students from groups who have traditionally not attended University because of their socio-economic background. It promotes the inclusion of these students, making sure they are well-represented in the University, and well supported. Once enrolled, the Access Office provides a range of financial, academic and personal supports.

**FIND OUT MORE!**
Access Office
T: 061 213 104  E: access@ul.ie

Disability Support Services

Disability Support Services provides support to students with disabilities. Services provided vary according to the needs of the student. If you have a disability/specific learning difficulty, you are advised to register with the Disability Service as soon as possible.

**FIND OUT MORE!**
Disability Services
Room EM-023A, Main Building
T: 061 213478
E: disabilityservices@ul.ie

Mature Student Office

The Mature Student Office promotes the inclusion of mature students in UL and offers a range of supports to ensure your full and equal participation in university life.

**FIND OUT MORE!**
Mature Student Office
Room EM-019A (Main Building)
T: 061 202735  E: mso@ul.ie

Connect Student Network

Run by students, for students, Connect is a peer mentoring programme which takes on student volunteers from a variety of different backgrounds. Sometimes it’s easier to talk to people the same age as you who have recently gone through similar experiences – homesickness, relationship problems, programme difficulties etc. which is why Connect tries to pair you up with likeminded individuals who will help you get through. Connect is a service with one very simple aim – to help.

**FIND OUT MORE!**
E: connect@ul.ie  Web: www.ul.ie/connect
As a registered UL Student who has paid the student levy, you are automatically a member of UL Student Life. The organisation is the independent voice of students representing your interests and solving your problems, on campus and beyond.

As a member of UL Student Life, you can avail of services such as:

- Representation at local and national level
- Assistance and guidance in matters of finance, accommodation, academic problems, jobs, personal safety and mental well-being
- Online Grinds Register and Second-hand Bookstore
- Lockers on Campus
- Lab Coats and Glasses
- Passport photos, Student Leap Card and Bus Eireann Bus tickets
- Games Room with 8 pooltables, foosball, jukebox etc.
- Tickets for all Student Life events
- Full range of UL Wolves Merchandise
- Clubs and Societies
- An Focal Newspaper
- ULFM Student Radio Station

We are here to provide you with information and support in a variety of situations. The Student Information and Support Coordinator Jenny Hannon, is here to offer confidential support and information should you be experiencing residential, financial, academic queries, social or personal problems. A number of services are supplied through this office including financial support and food pantry, which is available to all students who are in need of immediate support and assistance. The Academic and Welfare Officers are also here providing further support and representation to students. The President provides representation on issues relating to the University, the campus, and student life. These officers are there to represent your interests within the University and are answerable to you through Exec. and Student Council. Feel free to email Jenny with queries on support and information @ jenny.hannon@ul.ie

FIND OUT MORE!

Ciara Jo Hanlon
UL Student Life President
E: studentpresident@ul.ie
Web: www.ulstudentlife.ie

Reception:
E: studentcentre@ul.ie
T: 061 202324
The events and engagement team have been working flat out all summer long to make sure that you have the very best student experience possible while you are here at UL. It’s not all about the books after all!

**EVENTS & ENGAGEMENT**

The events and engagement team organise regular events throughout the year. Whether you’re into live music, clubbing, foam parties, outdoor cinemas, non-alcoholic events, listening to wise words from guest speakers, cookery demos, sporting events or wellness seminars, we’ve done it all! We aim to keep innovating to put on the best calendar of events this side of the country. We work very closely with your Welfare Officer to produce the most fun and informative campaigns possible! If there is any event or campaign you have particular interest in that is not scheduled, be sure to contact our Events and Engagement Co-ordinator Olwen.

**FRESHER’S WEEK**

Fresher’s Week is taking place NEXT week (Sept 10th - 14th). We have got a Fantastic Lineup of events prepared for you! Check out www.ulstudentlife.ie, our snapchat (snapwolfieul) and on Facebook (www.fb.com/ulstudentlife/) to see what we’ve got in store. Tickets for all Fresher’s Week events sell out fast so be sure to get yours as soon as possible!

**FIND OUT MORE**

Olwen Murphy
Events and Engagement Co-ordinator
E: olwen.murphy@ul.ie
T: 061-202368

**GET INVOLVED**

Email address is olwen.murphy@ul.ie
If you want to get involved with running events on campus, helping with marketing events, and being part of a team promoting campus events please contact us. We also have positions for photographers and videographers, or on our student event security team.
An Focal is the fortnightly newspaper of UL Student Life. Now going in to its 25th year, An Focal is put together by a full-time Editor and a team of reliable and motivated UL students... and you could be one of them!

Belong to the Pack!

Whether you like it or not, you are now part an elite club, you now belong to the pack. What better way to celebrate this then a welcome to celebrate it together! Join us in the courtyard for the “Belong to the Pack” party on Wednesday the 19th of September for fun, freebies and an opportunity find out about what the Wolf Pack can do for you.

Need Advice, Information or Support?

Going on to 3rd level is a major step in your life and we are aware that sometimes this can present some hurdles to be navigated. UL Student Life has a dedicated person in Jenny, the Student Information and Support Coordinator. Jenny provides confidential support and will do her utmost to help you by listening, advising, signposting and giving a helping hand when it is needed. Jenny is also tasked with administering the various financial supports offered to students.

Financial assistance is offered by the way of our interest-free Financial Aid Loan, the Student Assistance Fund and the Childcare Bursary. The food pantry is also available for students who are in need of immediate support. Remember, no problem is too big or small, so don’t be shy to drop into Jenny for a chat or advice. You can also give her call or email her.

Email: jenny.hannon@ul.ie
Phone: 061 234268

Get Involved – Join Student Council

First Year Councillor

Welcome everyone!

My name is Amee O’Connor Berkery and I am about to start my second year of Applied Languages here in UL.

Last year, I was very lucky to be involved in several different projects and activities here on campus, but perhaps the biggest and most rewarding was my role as First Year Councillor on Student Council. In this role it was my job to represent and protect the interests and concerns of all first year students on campus. This was such a rewarding and exciting experience for me. I got to experience the ins and outs of student governance,

meet new people on student council, and represent my peers and ensure that their voices were heard. I even received the Student Choice Award for Student Council Representative of the Year, which was a huge honour.

I truly hope that you all have a wonderful experience here in UL and would highly recommend taking the step to become more involved and positively influence your experience in your time on campus. I will be returning to Student Council as the Communities Councillor, and I hope to see some of you there!

For more details on this position or any Student Council position, email studentreps@ul.ie today!
Clubs & Societies

Clubs & Societies – Belong to the pack

For the next four years as you work towards your goal of obtaining a degree the best way to maximise your non-academic time with new people in fun, interesting and challenging ways is through the huge social network known affectionately as “Clubs & Socs”. That is 83 different Clubs & Societies run by over 700 volunteer committee members (students just like you!) on behalf of more than 5000 unique members! It is a natural impulse that we all aspire to belong to certain groups or communities of people, and within the huge variety of activities on offer, we aim to help you in that respect and really cultivate that sense of belonging to make you feel truly welcome in your new home for the next few years.

Certainly in the last 12 months many of our sports clubs were the apex predators on the intercollegiate sports scene once again. The UL GAA had a phenomenally successful year, Handball, Windsports, and Trampoline were successful this year and we picked up two more Board of Irish Colleges, National Society of the Year Awards by our Computer and Music Societies respectively to name just a few achievements. In Week 7 of Semester 1, you will enjoy a flurry of Society activity across campus with the annual Societies of UL Arts Festival (SoUL Arts Fest). From drama productions, international food fairs to dance showcases & guest speakers there is a whole other dimension, it’s not all about sport in UL.

Opportunities also exist to roam the World as part of this amazing Wolf pack - to go Kayaking in the Italian & Slovenian Alps, Windsurfing in West Africa, Sub Aqua Diving in Lanzarote, Skydiving in France, Trampolining in Scotland, Handball in the USA, Badminton in the Netherlands, Outdoor Pursuits in Spain, or even a visit to Japan the birthplace of Karate. The Computer Society were in Munich, the Society of Architecture were in Barcelona, and even workshops in London’s West End with the Drama Society… how cool is that, eh?

Belong to the pack by creating your membership account on-line, this is necessary for legal and insurance purposes ulwolves.ie and join the Club or Society of your choice or check out https://www.facebook.com/ulwolves/ - for further information please contact:

PaulLee@ul.ie
Head of Student Engagement
(W) 061-213477

Michelle.Whyte@ul.ie
Clubs & Societies Co-Ordinator
(W) 061-234891

Aisling.M.Ryan@ul.ie
Clubs & Societies Administrator
(W) 061-237762

Becoming a Class Rep today!!!

Interested in organising class nights out and representing your class? – Become a Class Rep!

Starting your course in UL is such an exciting experience. Your classmates will be with you every day throughout your student life here in UL. The class rep role is to bring the class together socially and represent them academically. There will be times throughout the year where every class will need to liaise with lecturers and we will support you in doing this effectively. So, if you want to become a student leader, improve your communication skills and have a new skill to add to your CV then why not try this out.

How to become a Class Rep?

Simply pick up a nomination form from the Student Representation and Leadership office within UL Student Life and follow all the instructions and deadlines on the form. Ask your classmates to nominate you by signing the form and when complete hand it back to UL Student Life reception. After the deadline has passed you will get an email informing you if you have been elected or not and what the supports UL Student Life have for you as a newly elected Class Rep.

For further information please contact:
Heather Armstrong
Student Representation Coordinator
E: heather.armstrong@ul.ie
T: 061-233765
The University of Limerick plays a unique national role in sport. This includes responsibility for the provision of teaching and research programmes in Physical Education and Sports Science at degree and postgraduate levels. In addition, with the development of the UL Sport Arena, incorporating the National 50-metre Swimming Pool (completed in 2001), the UL Sport Boathouse (completed in 2009), the UL Sport all-weather pitches (completed in 2011) and the creation of a sports city concept on campus, UL and its Sport Division have a track record in the management and operation of world-class sports facilities. UL Sport prides itself in providing a sports environment to the 15,000 students and staff on campus and the many sporting communities local and regional.

UL Sport mission

“To become a world-class campus for physical activity, sport, recreation and health”.

UL Sport consists of five broad sports facilities: UL Sport Arena, UL Sport Outdoor Facilities, UL Sport All-weather Pitches, UL Sport Adventure Centre and UL Sport Boathouse www.ulsport.ie.

The UL Sport Arena, established in 2000 is a standalone facility and is home to the National 50m Swimming Pool, a high-performance swim unit. The newest addition to our facilities, the 25m Diving Pool (April 2017), National Strength and Conditioning Centre, Health & Performance Centre, fitness studio, multipurpose sports halls, indoor 3-lane jogging track, sprint track and various other ancillary and associated facilities. We have growing participant numbers, which now average 14,000 individual visits per week.

The UL Sport Outdoor Facilities comprise a 400m athletic track (refurb and upgraded due for completion September 2018), grass pitches, an Astroturf pitch and four synthetic tennis courts. A UL student referendum was passed in April 2016, which now sees the addition of a large-scale development of floodlit grass and artificial pitches in ‘Maguire’s Fields’ (completion July 2018) and the construction of a climbing wall as part of the next phase of outdoor activity developments with construction due to commence in autumn 2018.

UL Sport North Campus All-weather Pitches built in 2011, fully floodlit is a hugely popular venue not only for local communities but also nationally with school, club and county teams visiting from all over Ireland to avail of these unique facilities. It comprises two full-size third-generation (3G) soccer pitches, one full-size 3G rugby pitch and a full-size 3G GAA pitch. Designed to FIFA, IRB and GAA specifications, this has been the largest artificial grass development in Ireland until the opening of ‘Maguires’s Field’ development, which has now surpassed the first instalment. In addition to the state-of-the-art playing fields, the adjacent Pavilion contains a reception arena, eight changing rooms (all with underfloor heating), two administration areas, two coaching rooms and the Pavilion bar and restaurant.

Established in 1996 and based at Killaloe, Co. Clare, the UL Sport Adventure Centre is a unique jewel and a tremendous addition to the campus sports facilities for UL students and staff and the general public. The Adventure Centre is recognised nationally and internationally for the quality of its services. Situated on the picturesque shores of Lough Derg (20km from the UL campus), the Centre offers a full range of outdoor pursuits and team challenge facilities all year round.

The UL Sport Boathouse, built through student funding in 2009, is another unique facility on campus. Located adjacent to the River Shannon, it is home to Ireland’s only indoor powered rowing tank. The rowing tank simulates various weather and water conditions whilst accommodating up to eight rowers at a
time and can facilitate both scull and sweep rowing.

Together with the official opening of the 25m Diving Pool, April 2017 also saw the official opening of the UL Sport Arena extension - state-of-the-art Munster Training Centre (home to Munster Rugby). This additional new facility has had a major impact on Munster Rugby successes.

Planning permission and funding has been approved for a PGA Golf Academy, which will include 20 individual golf bays on a 320m driving range and a research centre (the first of its kind in Ireland). The Golf Academy will be located adjacent to the UL Sport Boathouse.

UL Sport continues to strive to be the best it can be, offering more programmes and a complete range of facilities that will allow students, staff and the wider communities to improve their quality of life through sport and physical activity. There is a very exciting Sport & Recreation Programme professionally developed, all-inclusive and for all to enjoy - so embrace our motto ‘Mens Sana in CorporeSano’ ('Healthy Mind in a Healthy Body')

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**UL Sport Scholarships**

The University of Limerick has long been known as “Ireland’s Sporting Campus” supporting the development of many of Ireland’s leading sportspeople for over 40 years. With some of the best facilities, coaches and sports scientists all in one place it has been an environment that has nurtured Ireland’s best talent for generations. Now UL will significantly enhance its support to its student athletes through what we believe will become Ireland’s best Sports Scholarship programme combining all of the great supports we can offer to help maximise our students’ talent.

There are three levels of award, Gold, Silver and Bronze with a value of up to €10,000 at the Gold level. Our scholarship holders benefit from support in the areas of accommodation, registration, sports science, coaching and mentoring. We believe UL offers you a unique world-class environment to train and study.

The Bank of Ireland UL GAA High Performance Programme is designed to give you as a player the structured support required to achieve your sporting and academic ambitions. These scholarships are open to GAA Players in all 4 codes; Camogie, Hurling, Mens and Ladies Football. This programme assists the athletes involved to maximise their potential and represent UL GAA, their clubs and counties at the highest level.

To find out more and to apply online visit www.ul.ie/sportsscholarships where you can also download a brochure with all of the details. If you then have any further questions you can contact us at sportsscholarships@ul.ie.

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**FOR FURTHER INFORMATION**

on GAA scholarships contact UL GAA Office tel: Tel: 061 202837
### Orientation Queries

**Who will be in my Orientation group?**

Your group will be made up of people in the same programme as you. The group will be led by an Orientation Guide who is a current UL student. The guides will show you around the campus and will be able to answer any queries you have about UL.

**What do I do if I get separated from my group?**

You will be asked to take down a mobile number before you are assigned to your tour group. You can call this number if you get separated.

**What do I need to bring to Orientation?**

You need to present one of the following: Passport/Birth Certificate/Evidence of a Legal Name Change (Marriage Certificate or by Deed Poll).

Drivers License/Age Card/E-Copies & photocopies are NOT accepted.

### Student Academic Administration Queries

**Who needs to Register?**

All students that have enrolled on a programme of study at the University are required to register online in Week 1 of each academic semester.

**When does it take place?**

Registration takes place in Week 1 of both the Autumn and Spring Semester of each academic year.

**What happens if I don’t register?**

The implications of not registering are serious and far-reaching.

If you do not register on time in Week 1, you will incur a charge of €200 and be denied access to SULIS.

You will not receive a lecture timetable nor have access to 1) your computer Account 2) email, 3) any class lists, 4) exams.

If you are in receipt of a grant, the payment will be delayed if you are not registered.

**If I have a problem with registration, what do I do?**

If you are experiencing any difficulties registering, you can contact Student Academic Administration either by calling to the front desk or emailing SAA@ul.ie during week 1 giving details of the error or difficulties you are experiencing. Please use your student email account for all UL correspondence.

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**PLEASE NOTE!**

Please note – your UL email account should be used for all communication.
Get more out of college with a Student Loan

Borrow up to €1,000
Low rate of 1% variable APR*
12 months to repay the loan in full

0818 200 334
boi.com/studentloan

*APR stands for Annual Percentage Rate. The repayments on a student loan of €1,000 over a 12 month period, are €83.79 per month based on a variable rate of 1% APR. The total cost of credit is €5.48.

WARNING: The cost of your monthly repayments may increase.

WARNING: If you do not meet the repayments on your loan, your account will go into arrears. This may affect your credit rating, which may limit your ability to access credit in the future.

Lending criteria, terms and conditions apply. Over 18’s only.
Bank of Ireland is regulated by the Central Bank of Ireland.
Grants

If I’m in receipt of a grant, what do I need to do?

- As you are a new student, you should apply online for your grant to SUSI www.studentfinance.ie.
- SUSI will require Student Academic Administration (SAA) to provide confirmation of students registered. If you are not registered this will delay your grant process/payment.

Class Timetables

Where do I access my Lecture timetable?

You can view your course timetable at www.timetable.ul.ie under the “1st Year Lecture Only” link, using the LM course code and Year. You should also be given a paper copy of this by your course leader during your orientation week meeting. If you do not know your LM code, you can get this from your course leader during this meeting.

When and how do 1st year students get assigned to Lab and Tutorial groups?

- You must register for your modules online during week 1. SAA take all 1st year student module registrations at the end of week 1 and these are used to create a personalised timetable for each first year student. This details the laboratory and tutorial groups that you must attend as well as all your lecture hours. This will be available by close of business on Friday of Week 2 at www.timetable.ul.ie.
- Students who do not register in week 1 cannot be issued with a personalised timetable.

Can I change to a different lab or tutorial time?

- You must ask your lecturer. Student Academic Administration cannot allocate you to a different group.

There is a module missing from my personalised timetable

- Check your registration. If you are not registered for the module, or if you made a late change in choice of module, it will not appear on your timetable. Please email saa@ul.ie or call to the Student Academic Administration counter to query your module registration and update if necessary.
- If your personalised timetable is wrong after Week 2 there will be no further updates to this. You will have to go to http://www.timetable.ul.ie/tt_mod.asp (Module Timetable) to get the lecture timetable, and then contact the lecturer to find out which tutorials and lab groups you should attend.
- Module timetables are available on the web at www.timetable.ul.ie.

Why is my timetable blank?

- Check your registration. Timetables cannot be generated for students who do not register on time.
- Some courses are not scheduled by Student Academic Administration. In this case, students must check class times with the department responsible for their programme.

Forms To Be Stamped

Where do I go when I have forms to be signed and stamped?

- Forms such as child benefit, medical card application, back to education allowance etc. can be brought to Student Academic Administration, E0-001. Only students who have registered their modules can get forms signed.

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- If your personalised timetable is wrong after Week 2 there will be no further updates to this. You will have to go to http://www.timetable.ul.ie/tt_mod.asp (Module Timetable) to get the lecture timetable, and then contact the lecturer to find out which tutorials and lab groups you should attend.
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Why is my timetable blank?

- Check your registration. Timetables cannot be generated for students who do not register on time.
- Some courses are not scheduled by Student Academic Administration. In this case, students must check class times with the department responsible for their programme.
General Queries

What is Coop?
Cooperative Education gives you the chance to experience a real work environment before you graduate. Placement times vary, but you would generally spend a semester working full-time in an area relevant to your programme of study, helping you to make decisions about your future career. For more information, contact the Coop and Careers Department on 061 202179

What is Erasmus+?
The ERASMUS+ programme offers a unique opportunity to study at one of UL's partner universities across Europe. The programme is fully integrated in UL curricula and the credits received abroad are fully transferrable. Students have an incredible opportunity to undertake an academic study placement in another European country, enrich their cultural knowledge as well as improve their linguistic skills. The programme is funded by the European Union so all students receive the mobility grant for the entire duration of their placement abroad.

Every year, over 500 UL students take part in the ERASMUS+ study programme. In April 2018, UL was awarded the Best Erasmus+ programme in Ireland at the Education Awards.

For more information, contact the International Education Division on 061 202353 or email erasmus@ul.ie.

What is the Student Advisor System in UL?
The Student Advisor System is designed to provide support for students while at the University of Limerick. Each student is appointed an Advisor who is an academic member of staff and usually teaches on the students programme. All students are encouraged to meet their Advisor during the first couple of weeks of first year. For more information on the Student Advisor System please visit http://ulsites.ul.ie/ses/

The President’s Volunteer Award (PVA)
The President of UL – Dr Des Fitzgerald encourages and acknowledges student volunteering. To learn more, get involved or tell us about your volunteering, sign up to www.studentvolunteer.ie. Student volunteering is the largest civic engagement activity on campus. There are lots of fun, exciting and interesting volunteering opportunities available throughout the academic year. Call into the HUB in the student courtyard anytime to meet the team and/or have a chat about getting involved.

Come along to the Annual PVA ceremony September 20th, kick-off 3.30 p.m. University Concert Hall

For more information go to www.studentvolunteer.ie or email pva@ul.ie

Can I get a refund of fees if I leave my course?
The University accepts no obligation to refund any fee or part-fee paid in respect of any programme. In certain circumstances a student can apply to the Fees Office for a refund of fees on completion of a Student Exit Form (Available from Student Academic Administration). For further details on fee refunds go to page 9.
Class Timetable Explanation

Class timetables are produced by the Student Academic Administration Office. Any queries on the timetable please email scheduling@ul.ie

Timetables can be accessed by logging on to www.timetable.ul.ie

New incoming students
- You will be issued with Course Timetables (containing lectures only) during the Orientation session.
- Personalised Timetables containing the tutorial and laboratory sessions will be available from Monday morning of week three.

Progressing students
- Will have access to their timetables in the week before returning to University.

Timetable example

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.00AM TO 10.00AM</td>
<td>09.00AM TO 10.00AM</td>
<td>09.00AM TO 10.00AM</td>
</tr>
<tr>
<td>W54004 – LEC</td>
<td>PS4032 – LAB – 2A</td>
<td>PS4032 – TUT – 3D</td>
</tr>
<tr>
<td>D1050</td>
<td>C1060</td>
<td>C1060</td>
</tr>
<tr>
<td>WKS 1 - 6</td>
<td>WKS 1 - 6</td>
<td>WKS2:12</td>
</tr>
</tbody>
</table>

WS4004 = MODULE CODE
LEC = LECTURE
D1050 = BUILDING AND ROOM NUMBER
WKS 1-6 = RUNS FROM WEEK 1 - 6

PS4032 = MODULE CODE
LAB = LABORATORY
2A = LAB GROUP A
CS305B = BUILDING AND ROOM NUMBER
WKS 1-6 = RUNS FROM WEEK 1 - 6

PS4032 = MODULE CODE
TUT = TUTORIAL
3D = TUTORIAL GROUP D
A1089 = BUILDING AND ROOM NUMBER
WKS 2-12 = RUNS FROM WEEKS 2-12

Tutorials and Laboratories are divided into groups. “2” is used for Labs and “3” is used for Tutorials, for example 2A is Lab Group A, 2B is Lab Group B and 3A is Tutorial Group A, 3B is Tutorial Group B.

See below a list of lecture theatres and classrooms, by building, on UL campus. See map overleaf

**Schuman (S)**
See no. 6 on map

ROOM NO 5G17
5 = SCHUMAN
G = GROUND FLOOR
17 = ROOM NUMBER

**Computer Science (CS)**
See no. 8 on map

ROOM NO C5001
CS = COMPUTER SCIENCE BUILDING
G = GROUND FLOOR
01 = ROOM NUMBER

**Foundation (F)**
See no. 11 on map

ROOM NO F8042
F = FOUNDATION BUILDING
B = FLOOR LEVEL B
042 = ROOM NUMBER

**Engineering Research (ER)**
See no. 12 on map

ROOM NO ER8001
ER = ENGINEERING RESEARCH BUILDING
B = FLOOR LEVEL B
001 = ROOM NUMBER

**Sports Building / PESS (P)**
See no.19 on map

ROOM NO. P1 004
P = SPORTS BUILDING
004 = ROOM NUMBER

**Lonsdale (L)**
See No.17 on map

ROOM NO L 2 014
L = LONSDALE BUILDING
2 = FLOOR LEVEL 2
014 = ROOM NUMBER

**Schrodinger (SR)**
See No.20 on map

ROOM NO. S5R027
SR = SCHRODINGER BUILDING
3 = FLOOR LEVEL 3
027 = ROOM NUMBER

**Kemmy Business School (KBS)**
See No. 28 on map

ROOM NO. KBG10
KB = KEMMY BUSINESS SCHOOL
G = GROUND FLOOR
10 = ROOM NUMBER

**Language Building (LC)**
See No. 29 on map

ROOM NO. LCB 003
LC = LANGUAGES BUILDING
B = FLOOR LEVEL B
003 = ROOM NUMBER

**Health Sciences (HS)**
See No. 33 on map

ROOM NO. HSB 003
HS = HEALTH SCIENCES BUILDING
G = GROUND FLOOR
003 = ROOM NUMBER

**Graduate Entry Medical School (GEMS)**
See no.34 on map

ROOM NO GEMS0016
GEMS = MEDICAL SCHOOL BUILDING
0 = FLOOR LEVEL 0
016 = ROOM NUMBER

**Main Building**
See No.13 on map

ROOM NO B1 005
B = BLOCK B
1 = FLOOR LEVEL 1
005 = ROOM NUMBER

**Blocks in the main building:**
- There are five blocks in the main building: (Block A, B, C, D and E)
- Floor levels in the main building: G = Ground floor of blocks C, D and E

Q = Ground level of blocks A and B
M = Mezzanine
1 = 1st Floor
2 = 2nd Floor
3 = Top Floor