

# Student Laboratory Rules.

All students should read the ECE Department Safety Code of Practice which is available on-line at

## 1. Safety.

- Students must familiarize themselves with the evacuation procedure.
- Students must report any accident to the Technical Officer on duty.
- Students must make themselves aware of the safety instructions relating to any equipment they use.
- Follow all safety instructions from supervisory staff.
- Wear all Personal Protective Equipment (safety glasses, lab coats etc.) as instructed.
- Students must report all equipment problems or other unsafe systems they are aware of to the Technical Officer on duty.
- Eating or Drinking is not allowed in the laboratory.
- Students must take care of their own safety and the safety of others who may be affected by their behaviour.
- Some lab areas contain specific hazards e.g. Chemicals or Lasers. Specific Safety instructions will be given by the Technical Officer on duty to students dealing with these items.

## 2. Security.

- Under no circumstances is equipment to be removed from the lab.
- No item of equipment is to be moved within the lab without the permission of the Technical Officer on duty.
- Work Stations must be tidied after use. Replace all leads, wires and components to their correct location.
- Report faulty or missing equipment to the Technical Officer on duty.
- With the exception of some designated areas, students are not permitted to enter labs outside of their scheduled lab times.

## 3. Project Work.

- All soldering to be done in designated areas
- All drilling to be done in designated areas
- All 220V mains projects to be validated by a technical officer before initial power-up