**Summary of Learning Educational Needs Support (LENS) Report**

Niall Jones ID 12345678 is taking Bachelor of Business Studies

This student is registered with the Disability Student Support Office.

**AB2012, CD5678, EF9125,**

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**Requirements for the provision of Reasonable Accommodation for this semester are as follows**

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| **Teaching and Learning** Copies of lecture notes and/or overheads prior to class |
| **[[1]](#footnote-1)In Course Assessments**Computer facility. Extra time.  |
| **End of Semester Assessments**Computer facility. Extra time.   |
| **Disability Services Support**Exam accommodations in conjunction with SAA |

1. ##  In Course Assessments and Reasonable Accommodations

## The Disability Student Support Office (DSSO) liaises with Student Academic Administration (SAA) in relation to the provision of reasonable accommodations in formal end of semester examinations. However, with respect to in-class assessments or examinations ****not organised**** via SAA. Schools and Departments should apply reasonable accommodations for such assessments.

Prior to setting dates / venues for in-class assessment, the following steps should be taken by academic staff:

	* Identify students registered with the Disability Student Support Office.
	* Identify the reasonable accommodations required which are specified in the summary of the LENS report.
	* Where necessary, contact the Disability Student Support Service for advice on providing the stated reasonable accommodations.If you have any queries in relation to this notification please contact **disabilityservices@ul.ie**

The following guidelines are available:

	1. UL exam guidelines for students with disability <http://www2.ul.ie/pdf/822156174.doc>

	1. DAWN Handbook (Teaching students with disabilities: guidelines for academic staff): <http://www2.ul.ie/pdf/588171668.pdf> [↑](#footnote-ref-1)