President’s Welcome to Students

Orientation Guide AY 2016/17

Welcome and congratulations on your acceptance to the University of Limerick

I am delighted, as President of the University of Limerick, to welcome you to our campus. Well done on earning a place at Ireland’s most innovative and dynamic university. This is a defining moment for you to embark on a programme of study here at UL.

UL is recognised for academic excellence and a transformative student experience. We have one of the most impressive campuses in Europe, spanning two counties and Ireland’s greatest river, with dozens of buildings and unparalleled facilities.

UL is home to talented and inquiring student minds and we are dedicated to putting you first and committed to providing you with an outstanding student experience.

There are many unique aspects to UL, from the welcoming, supportive atmosphere on campus to our ability to develop innovative courses to meet the needs of the jobs market. We have maintained our exceptional employment rate, which is 20% higher than the average for other Irish universities. We call that the UL Edge!

We are committed to supporting our students in their adjustment to university life and the responsibilities that come with such an undertaking. Our ‘First Seven Weeks’ programme is designed to provide you with the information and guidance you need, during those vital early weeks at UL, to ensure your smooth and successful transition to the next phase of your life.

UL is widely recognised as a leader in its field. To mention but a few recent accolades, we have become one of only two Universities in Ireland awarded the Athena SWAN Bronze award which recognises best practice in recruiting, retaining and promoting women in Science, Technology, Engineering, Mathematics and Medicine, reflecting our national lead in the advancement of women in their careers in these disciplines.

We won numerous awards for our green campus initiatives, including the Green Campus Flag from An Taisce. And to cap it all off, last year we were named “University of the Year 2016” in the Sunday Times Good University Guide. This award reflects our commitment to an unparalleled student experience, our sector-leading graduate employability, our industry-relevant, award-winning research and our deep and genuine community engagement.

We recently unveiled UL’s new Strategic Plan for 2016 – 2019 which will see us ‘Broadening Horizons’ with ambitious plans over the next four years. It is a plan which I hope will challenge us to build on the remarkable foundations of the University of Limerick, while accentuating our uniqueness and raising our international profile.

Best wishes to you for a successful and enjoyable future here at UL. I hope our paths will cross while you a UL student.

Professor Don Barry
President
The vision of University of Limerick Smarter Travel is to create a more liveable and lovable campus through the development and promotion of sustainable means of travel.

Smarter Travel Campus Map

- Public Bike Parking
- Covered Public Bike Parking
- UL Bike Hub

For further information please visit: ul.ie/gettingaroundcampus

Search: Limerick Smarter Travel

App info: TRANSPORT FOR IRELAND
Download this FREE app for real-time arrivals of all public transport
Welcome!

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The University of Limerick runs a unique support programme dedicated to helping first year students adjust to third level from orientation week through the first seven weeks of semester. Launched in 2010, the First Seven Weeks programme is designed to provide strong, enhanced and targeted support to students from the start of their university experience. The programme developed as a result of research carried out by the Centre for Teaching & Learning at UL showed that students who engaged well with university life during the first weeks of semester have a better chance of success in their chosen programme of study.

The First 7 Weeks Hub (located in the Students’ Union Courtyard) is open 9am to 5pm, 5 days a week during the first seven weeks for students to drop in ask questions, get advice and receive support. The activities of each of the seven weeks are designed around a theme which focuses students’ attention on various issues that are important for settling in and thriving as a higher education student. For example; study skills, time management, health & wellbeing, developing critical thinking, writing skills, civic engagement and volunteering.

For further information about The First 7 Weeks go to www.ul.ie/ctl

**First Seven Weeks Programme**

**WEEK 1**
WELCOME, SETTLING IN & FINDING YOUR WAY AROUND

**WEEK 2**
STUDY SKILLS & TIME MANAGEMENT

**WEEK 3**
MEET YOUR ADVISOR

**WEEK 4**
HEALTH & WELLBEING

**WEEK 5**
LEARNER SUPPORT CENTRES

**WEEK 6**
CIVIC ENGAGEMENT & VOLUNTEERING AWARENESS

**WEEK 7**
CRITICAL THINKING & LONGER TERM PLANNING

**Student Engagement & Success Unit – Helping all new students to make the leap into University.**

The University of Limerick welcomes and supports all 1st years in their transition to third level education. As part of this commitment the university has established a Student Engagement and Success (SES) Unit. The SES Unit are here to support your transition into 3rd level to ensure that you get all the support you need to make your first year a success. Coming into first year of university is a transition in everyone’s life. If you, or any of your friends, begin to experience doubts or are having difficulties settling in making or positive progress in your course, the SES Unit are here to help where they can.

Sarah Gibbons
Student Engagement & Success Unit
Email sarah.gibbons@ul.ie

To all first year students, I wish to extend a very warm welcome to the University of Limerick. You are entering an exciting new stage of your lives and your success in UL academically, socially and personally will reflect your engagement and involvement in all the university campus has to offer. Some of the supports and offerings in UL at the beginning and throughout your first year include:

- Orientation: meet your fellow students, enrol in your course, meet the staff and tour the campus.
- First Seven Weeks (see below).
- Academic advisors: (see page 34).
- Peer advisors: UL students are based in the library to assist you and help your transition.
- Learning Centres: there are five learning centres which may be able to assist with your studies if required.
- Counselling, Medical and Chaplaincy: (see page 22).
- Clubs and Societies: (see page 28).
- Class reps: (see page 28).

These are some of the offerings available to you over your time as a student in UL, please engage with them. The very best of luck!

Visit the SESU website: http://ulsites.ul.ie/SES/

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**First Seven Weeks Programme**

<table>
<thead>
<tr>
<th>WEEK 1</th>
<th>WEEK 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>WELCOME, SETTLING IN &amp; FINDING YOUR WAY AROUND</td>
<td>LEARNER SUPPORT CENTRES</td>
</tr>
<tr>
<td>WEEK 2</td>
<td>WEEK 6</td>
</tr>
<tr>
<td>STUDY SKILLS &amp; TIME MANAGEMENT</td>
<td>CIVIC ENGAGEMENT &amp; VOLUNTEERING AWARENESS</td>
</tr>
<tr>
<td>WEEK 3</td>
<td>WEEK 7</td>
</tr>
<tr>
<td>MEET YOUR ADVISOR</td>
<td>CRITICAL THINKING &amp; LONGER TERM PLANNING</td>
</tr>
<tr>
<td>WEEK 4</td>
<td></td>
</tr>
<tr>
<td>HEALTH &amp; WELLBEING</td>
<td></td>
</tr>
</tbody>
</table>

Maura Murphy
Manager, Centre for Teaching & Learning

Karen McGrath
Coordinator, First Seven Weeks Programme

Michael Smalle
Librarian for 1st Year Student Engagement & Success

My name is Michael Smalle and I am a librarian here at UL. My role is to work with and assist first year students in using library resources. For the first few weeks I’ll be working with Peer Advisors to make your transition into studying at university easier. Peer advisors are current students at UL so they know where everything is and will help you if you have any problems logging-on, looking for books, using the library catalogue, Emailing and printing. They will be positioned in the foyer of the library at the beginning of term and wearing red T-Shirts. They are there to help you so please don’t be afraid to ask them any questions you may have. We will organize library tours for you to show you where everything is and where you can study. Throughout the year I will also be running classes to show you key skills to ensure you do well in your studies.

Sarah Gibbons
Student Engagement & Success Unit
Email sarah.gibbons@ul.ie

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Visit the SESU website: http://ulsites.ul.ie/SES/
Things to do before you get here

Email Notice
Shortly before orientation, applicants who have accepted their offer of a place, will receive an email with instructions for each of the items below. Details are also available from www.ul.ie/orientation

Step 1
Activate Computer and Email Accounts (Page 9)
This involves setting up your password based on the username provided in the email notice. Your username is also your Student ID number.

Step 2
Log in to your Student Portal
This involves going to https://www.si.ul.ie and logging in to your student portal using the username and password you have set.

Step 3
Complete the Online Finance Task (Page 6)
This calculates your fee liability and must be completed by all students even if you are not paying fees. Online Finance Task will be open from 15th August.

Step 4
Enrol Online For Your Programme
Part 1
In order to create your student record you must enrol online before orientation. If you are resident in Ireland you must provide your Personal Public Service (PPS) Number
Part 2
Attend Orientation and complete your enrolment. (see page 11, 06 Enrolment)
Course Fees

What Fees Do I have to pay?

All new entrants must complete the Online Finance Task on the student portal at www.si.ul.ie which will determine your fee liability for the year. This must be completed even if you will not be paying any fees.

Please note that all communications with regards to fees will be sent to UL student email addresses. Students will be able to access a financial statement online to check their balance and transactions.

Student Fees consist of two elements per annum

<table>
<thead>
<tr>
<th>Student Course Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Contribution</strong></td>
</tr>
<tr>
<td>Annual charge set by the government for all full-time third level students</td>
</tr>
<tr>
<td><strong>Tuition Fees</strong></td>
</tr>
<tr>
<td>Based on</td>
</tr>
<tr>
<td>a) Residency</td>
</tr>
<tr>
<td>b) Citizenship</td>
</tr>
<tr>
<td>c) Student Course</td>
</tr>
</tbody>
</table>

2016/17 Amount: €3000

Payable by:
Student
Or if eligible
Student Universal Support Ireland (SUSI)

2016/17 Amount: Please refer to fees schedule listing www3.ul.ie/finance/fees.php

Payable by:
Student
Or if eligible
Higher Education Authority (HEA)

Student Contribution

All students are liable unless they have been approved for a grant by SUSI – please refer to www.studentfinance.ie to determine you eligibility for a grant and for instructions on how to apply.

Tuition Fees

Review the following three groups of criteria to determine your fee status as follows

a) Residency
You must have been living in an EU/EEA member state or Switzerland for at least 3 of the 5 years before starting your course.

b) Citizenship
You must be a citizen of an EU/EEA member state or Switzerland or have official refugee status.

c) Course Requirements (all must be met)
• You must be a first time full-time undergraduate
• You must be undertaking a full-time undergraduate course of at least 2 year’s duration
• You cannot be undertaking a repeat year of study at the same level unless evidence of exceptional circumstances eg serious illness is provided (in which case this condition may be waived)

Free Fee Status: You satisfy all three categories (a, b and c) and therefore are eligible for the Higher Education Authority’s Free Fees scheme.

EU Fee Status: You satisfy the citizenship and/or residency criteria but fail to satisfy the course requirements and are liable to EU fees

Non EU Fee Status: You do not meet either the citizenship or residency criteria and are therefore liable to Non EU fees.

*Exceptions are provided for students who hold a Level 6 or Level 7 qualification and are progressing to a Level 8 course in the same general area of study.
What Fees do I have to pay?

A number of illustrative examples based on the 2016/17 fee levels have been set out in the table below:

### Students with Free fees status in receipt of a SUSI grant

- Higher Education Authority pays
  - Tuition Fees: 2,558
  - Student contribution: 3,000
  - Total: 5,558
- SUSI pays
  - Tuition Fees: 4,262
  - Student contribution: 7,262

### Students with Free fees status not in receipt of a grant

- Higher Education Authority pays
  - Tuition Fees: 2,558
  - Student contribution: 3,000
  - Total: 5,558
- Student pays
  - Tuition Fees: 4,262
  - Student contribution: 7,262

### Students with EU fee status not in receipt of a grant

- Student pays
  - Tuition Fees: 2,558
  - Student contribution: 3,000
  - Total: 5,558

### Non-EU Students

- Student pays
  - Tuition Fees: 11,423
  - Student contribution: 15,358
  - Total: 26,778

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How can I pay?

There are 3 methods of payment as follows:

- **Online** via the student portal with a debit or credit card (as part of the Online Finance Task). Online Finance Task will be open from 15th August.
- **Cheque or Bank Draft** made payable to University of Limerick (Please note the Student ID number must be written on the back of the same)
- **An automated telephone payment system** is available for Student Fees on 061-529097. You will need
  - Student ID number
  - Student’s date of birth
  - Card on which the payment is to be made (Min payment is €100)

What is the deadline for paying fees?

Semester 1 fees must be paid before Orientation.

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Refund Guidelines

The following are guidelines for refund of undergraduate fees received by the Fees Office.

<table>
<thead>
<tr>
<th>Type of fee</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Contribution Semester 1</td>
<td>€3,000</td>
<td>NON-REFUNDABLE if student exits after 23 Sep 2016</td>
</tr>
<tr>
<td>Tuition Fees Semester 1</td>
<td></td>
<td>NON-REFUNDABLE if student exits after 31 Oct 2016</td>
</tr>
<tr>
<td>Student Contribution Semester 2</td>
<td>€3,000</td>
<td>NON-REFUNDABLE if student exits after 27 Jan 2017</td>
</tr>
<tr>
<td>Tuition Fees Semester 2</td>
<td></td>
<td>NON-REFUNDABLE if student exits after 27 Jan 2017</td>
</tr>
</tbody>
</table>

FIND OUT MORE!

Please contact The Fees Office on 061 213007 or e-mail student.fees.office@ul.ie

Disclaimer: Please note these are general guidelines on fees and for clarity purposes do not include all regulations. The University accepts no responsibility for misunderstandings in relation to Course Fees as a result of these guidelines.
The Information Technology Division (ITD) delivers quality ICT Services including Computing, Communication and Information Services to the UL Community, Staff and Students.

ITD Provides:

- Access to Windows based PCs across campus.
- A dedicated Student Computing website www.ul.ie/studentcomputing and a Student Portal site www.ul.ie/portal/students
- Printing services campus-wide for B&W and Colour printing.
- Student Laptop Clinics are held daily from 2:30 to 3:30 in the Library.
- Student assistance for computer queries: Email: ITSS@ul.ie
- WiFi is widely available on campus giving students connect their Laptop, Tablet or Smartphone to the University Network.

SULIS (sulis.ul.ie)

SULIS is a set of software tools facilitating lecturers, tutors and students with shared space for Collaboration, Communication and Teaching & Learning.

The website can be accessed at http://sulis.ul.ie

It is a valuable Resource and can be accessed from anywhere.

You just need to enter your network Username and Password.

If any student does not register for their modules they will not have access to SULIS. (see page 23 for registration)
Access to Computers

- To log on use your Username (your ID number) and a Password to access PCs. This allows access to Microsoft Office Cloud based email, O365 apps and ‘One Drive’ storage. On initial logon you must use your date of birth (e.g.: 21Feb1997) as your password. You will then be prompted to change this. Your new password must have a minimum of 8 characters (a combination of upper and lower case letters and digits) e.g.: SuCces55.

- You receive a Print A/C that can be topped-up on-line to pay for their printing.

- You are advised to back up their work as it is your responsibility to secure your own data. Students should purchase a USB device (memory stick or hard drive) for this purpose.

- Your Computer account (which includes your email and print accounts) is a very valuable resource and it is your responsibility to ensure that no-one else gets access to it.
  Do: change your password
  Don’t: give your password to anyone else, leave PC without logging off, leave your PC unattended when you are logged in.

- After you have successfully set up your password, you should register your mobile number at https://passwordregistration.ul.ie so if you ever forget or need to reset your password you can do so using a simple SMS message.

ITD is providing Microsoft Office to every student free of charge via the Microsoft Student Advantage program. This means the latest version of the full Office productivity suite, including Word, Excel, PowerPoint, OneNote and more will be available for offline and online use. Download Microsoft Office for free via your email account.

FIND OUT MORE ABOUT ITD!
W: www.ul.ie/studentcomputing

The Library

The Glucksman Library warmly welcomes you to UL. The Library is located in the Plaza opposite the Statue known as “Brown Thomas”. Our opening hours during semester are Mon-Fri 8.30-23.00, Sat 10.00-19.00, Sun 11.00-18.00. You need your UL ID card to enter the Library and to borrow books. Undergraduates can borrow 5 books for 14 days plus an additional 6 items from short loan collections. Postgraduates can borrow 10 books for 28 days plus 6 short loan items and an unlimited number of ebooks. Please be aware that we charge fines for the late return of books. Ask for help in the library from the student peer advisors in red t-shirts or from the Information Desk.

FIND OUT MORE!
Go to www.ul.ie/library for online help, to renew your books, pay your fines or to find books and journals.

facebook.com/ullibrary
twitter.com/ullibrary
What happens at Orientation?

ORIENTATION FOR MOST COURSES IS A ONE DAY PROGRAMME THAT WILL HELP YOU BECOME FAMILIAR WITH YOUR COURSE AND THE FACILITIES AND SERVICES AVAILABLE TO YOU AT THE UNIVERSITY OF LIMERICK.

01 WELCOME ADDRESS During the welcome session either the President of UL, Professor Don Barry, or the Vice President Academic and Registrar, Professor Paul McCutcheon, will welcome you to the University. You will also hear from the Dean of your faculty and the Students’ Union.

At the end of the Welcome Session you will be introduced to your Orientation Guide.

02 ORIENTATION GUIDES Orientation Guides are current students who will show you and your new classmates the different facilities and services available to you as a student of the University of Limerick. During Orientation, if you have a question or if you need a bit of advice, your Orientation Guide is the person to ask.

03 INTRODUCTION TO YOUR ACADEMIC DEPARTMENT At your Academic Department Meeting you will meet the faculty and the staff members who will lecture and assist you during your studies at the University of Limerick. During the information session you will be given an overview of how the department is structured and you will also hear about the Student Advisor System operated by the University of Limerick.
INTRODUCTION TO YOUR ACADEMIC PROGRAMME

At the Introduction your Course Meeting, the Course Director will take you through your lectures, tutorials and labs schedule. You will also be told about module electives and module registration. Your Course Director will also give you an overview of the course that you are studying. If you have any questions about the course, your Course Director is the person you should ask.

STUDENT VETTING/Police Clearance

All Students on Programmes: LM030, LM031, LM038, LM089, LM090, LM092, LM094, LM095, LM096, LM100, LM101, LM102, LM110 and LM120 are required to undergo Garda/Police vetting on entry. The information pack includes instructions and documents from the Garda National Vetting Bureau which you may be required to complete. Please ensure that you read the information carefully and note that if you have been resident in Ireland for more than 6 months you are required to complete the Garda Vetting Application Form, and, if necessary, the Parental Consent Form prior to Orientation Week. Students resident in Ireland who have lived abroad for longer than 6 months will also be required to submit Police Clearance Certificate(s) from all jurisdictions where you have lived. These forms and certificates will be collected from you during the Garda Vetting Orientation session, where you will also be required to produce your passport or credit card size driving licence and UL ID Card for verification of your identity.

Students who have not been resident in Ireland are required to submit police clearance certificates from all jurisdictions where you have lived. These police clearance certificates will be collected from you during the Garda Vetting Orientation session, or may be posted using registered post to the university. Further details are available on the UL Student Vetting website - www.ul.ie/assocreg. Vetting is also required for LM150, LM152, LM154, & LM156 and all necessary information will be provided at Orientation. The Health Service Executive will conduct the Garda Vetting for LM150, LM152 & LM156 students.

The Daughters of Charity will conduct the Garda Vetting for LM154 students.

ENROLMENT

During enrolment the University checks whether you have completed the online finance task and enrolled online for your programme. In addition, there is a verification process to ensure that your legal name is recorded on your student record. Finally, you are issued with your Student ID card.

To complete this process you must have your student number and present one of the following:

- Passport
- Birth Certificate
- Evidence of a Legal Name Change (Marriage Certificate or by Deed Poll)

Driving License/Age Cards are NOT accepted.
# Orientation Schedule

## Science And Engineering† - Wednesday 31st August 2016

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Welcome Address</th>
<th>Enrolment</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Academic Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM051 COMPUTER SYSTEMS</td>
<td>UCH @ 08:45</td>
<td>12:40</td>
<td>CSG01 @ 10:15</td>
<td>ERB001 @ 11:30</td>
</tr>
<tr>
<td>LM058 FINANCIAL MATHEMATICS</td>
<td>UCH @ 08:45</td>
<td>13:45</td>
<td>A1053 @ 10:30</td>
<td>A1053 @ 11:00</td>
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<tr>
<td>LM060 MATHEMATICAL SCIENCES</td>
<td>UCH @ 08:45</td>
<td>13:45</td>
<td>A1053 @ 10:30</td>
<td>A1051 @ 11:00</td>
</tr>
<tr>
<td>LM061 PHARM. &amp; IND. CHEMISTRY</td>
<td>UCH @ 08:45</td>
<td>10:10</td>
<td>D1050 @ 14:00</td>
<td>C1060 @ 14:30</td>
</tr>
<tr>
<td>LM063 TECHNOLOGY MANAGEMENT</td>
<td>UCH @ 08:45</td>
<td>14:40</td>
<td>FB028 @ 10:30</td>
<td>ERB008 @ 11:00</td>
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<tr>
<td>LM064 INDUSTRIAL BIOCHEMISTRY</td>
<td>UCH @ 08:45</td>
<td>10:20</td>
<td>D1050 @ 14:00</td>
<td>D1050 @ 14:30</td>
</tr>
<tr>
<td>LM065 APPLIED PHYSICS</td>
<td>UCH @ 08:45</td>
<td>14:00</td>
<td>A1055 @ 10:30</td>
<td>A1054 @ 11:00</td>
</tr>
<tr>
<td>LM066 ENVIRONMENTAL SCIENCE</td>
<td>UCH @ 08:45</td>
<td>10:30</td>
<td>D1050 @ 14:00</td>
<td>C1061 @ 14:30</td>
</tr>
<tr>
<td>LM068 FOOD SCIENCE AND HEALTH</td>
<td>UCH @ 08:45</td>
<td>13:30</td>
<td>SR3006 @ 10:30</td>
<td>SR3006 @ 11:00</td>
</tr>
<tr>
<td>LM071 BIOMEDICAL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:10</td>
<td>B1023 @ 10:30</td>
<td>C1059 @ 11:00</td>
</tr>
<tr>
<td>LM073 MECHANICAL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:20</td>
<td>B1023 @ 10:30</td>
<td>C1060 @ 11:00</td>
</tr>
<tr>
<td>LM076 PRODUCT DESIGN AND TECH.</td>
<td>UCH @ 08:45</td>
<td>14:50</td>
<td>FB028 @ 10:30</td>
<td>FB028 @ 11:00</td>
</tr>
<tr>
<td>LM077 AERONAUTICAL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>14:30</td>
<td>B1023 @ 10:30</td>
<td>C1061 @ 11:00</td>
</tr>
<tr>
<td>LM080 ELECTRONICS</td>
<td>UCH @ 08:45</td>
<td>10:00</td>
<td>C1063 @ 13:30</td>
<td>C1058 @ 14:15</td>
</tr>
<tr>
<td>LM082 CONST. MANAGEMENT &amp; ENG.</td>
<td>UCH @ 08:45</td>
<td>11:15</td>
<td>A1053 @ 14:00</td>
<td>A1054 @ 14:30</td>
</tr>
<tr>
<td>LM083 MOBILE COMMS. &amp; SECURITY</td>
<td>UCH @ 08:45</td>
<td>10:00</td>
<td>C1063 @ 13:30</td>
<td>C1062 @ 14:15</td>
</tr>
<tr>
<td>LM085 CIVIL ENGINEERING</td>
<td>UCH @ 08:45</td>
<td>11:15</td>
<td>A1053 @ 14:00</td>
<td>A1053 @ 14:30</td>
</tr>
<tr>
<td>LM087 ENERGY</td>
<td>UCH @ 08:45</td>
<td>14:00</td>
<td>A1055 @ 10:30</td>
<td>A1055 @ 11:00</td>
</tr>
<tr>
<td>LM088 MATHEMATICS AND PHYSICS</td>
<td>UCH @ 08:45</td>
<td>13:45</td>
<td>A1053 @ 10:30</td>
<td>A1050 @ 11:00</td>
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<tr>
<td>LM110 COMPUTER GAMES DEV.</td>
<td>UCH @ 08:45</td>
<td>12:30</td>
<td>CSG01 @ 10:15</td>
<td>CSG01 @ 11:30</td>
</tr>
<tr>
<td>LM113 DIGITAL MEDIA DESIGN</td>
<td>UCH @ 08:45</td>
<td>12:30</td>
<td>CSG01 @ 10:15</td>
<td>KBG14 @ 11:30</td>
</tr>
<tr>
<td>LM114 MUSIC, MEDIA &amp; PERF. TECH.</td>
<td>UCH @ 08:45</td>
<td>12:10</td>
<td>CSG01 @ 10:15</td>
<td>D1050 @ 11:30</td>
</tr>
<tr>
<td>LM115 CHEMICAL &amp; BIOCHEMICAL ENG.</td>
<td>UCH @ 08:45</td>
<td>10:30</td>
<td>D1050 @ 14:00</td>
<td>D1049 @ 14:30</td>
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<tr>
<td>LM118 ELECTRONIC &amp; COMPUTER ENG.</td>
<td>UCH @ 08:45</td>
<td>09:50</td>
<td>C1063 @ 13:30</td>
<td>C1059 @ 14:15</td>
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<tr>
<td>LM119 DESIGN AND MANUFACTURE ENG.</td>
<td>UCH @ 08:45</td>
<td>14:40</td>
<td>FB028 @ 10:30</td>
<td>ERB007 @ 11:00</td>
</tr>
<tr>
<td>LM120 AIRCRAFT MAINTENANCE &amp; AIRWORTHINESS ENG</td>
<td>UCH @ 08:45</td>
<td>13:30</td>
<td>B1023 @ 10:30</td>
<td>C1058 @ 11:00</td>
</tr>
</tbody>
</table>

* GARDA VETTING IN CG055 @ 14:00
† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.

12 UL STUDENT / ORIENTATION
## Equine Science†
- Wednesday 31st August 2016

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<tr>
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<th>Introduction To Your Academic Programme</th>
<th>Visit to Clonshane Equestrian Centre</th>
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<tbody>
<tr>
<td>LM093 EQUINE SCIENCE</td>
<td>UCH @ 08:45</td>
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<td>SR3006 AT 10:30</td>
<td>SR3007 AT 11:00</td>
<td>BUS LEAVES UNIVERSITY'S EAST GATE CARPARK AT 15:30</td>
</tr>
<tr>
<td>LM180 CERT IN EQUINE SCIENCE</td>
<td>UCH @ 08:45</td>
<td>13:45</td>
<td>SR3006 AT 10:30</td>
<td>SR3007 AT 11:00</td>
<td>BUS LEAVES UNIVERSITY'S EAST GATE CARPARK AT 15:30</td>
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## Architecture†
2 day Orientation programme - Wednesday 31st August 2016

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<tbody>
<tr>
<td>LM099 ARCHITECTURE</td>
<td>UCH @ 08:45</td>
<td>11:45</td>
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### Monday 5th September

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<tbody>
<tr>
<td>LM099 ARCHITECTURE</td>
<td>CG042 @ 09:00</td>
<td>CG042 @ 10:00</td>
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</table>

## Engineering Choice†
2 day Orientation programme - Wednesday 31st August 2016

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<th>Introduction To Your Academic Programme</th>
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<tbody>
<tr>
<td>LM116 ENGINEERING CHOICE</td>
<td>UCH @ 08:45</td>
<td>15:35</td>
<td>B1023 @ 12:00</td>
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### Thursday 1st September

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<tbody>
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<td>LM116 ENGINEERING CHOICE</td>
<td>B1023 @ 10:00 TO 12:00</td>
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</table>

## Science Choice†
2 day Orientation programme - Wednesday 31st August 2016

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<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Programme</th>
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<tbody>
<tr>
<td>LM117 SCIENCE CHOICE</td>
<td>UCH @ 08:45</td>
<td>15:35</td>
<td>P1033 @ 10:30</td>
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### Thursday 1st September

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Elective Information Meeting</th>
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<tbody>
<tr>
<td>LM117 SCIENCE CHOICE</td>
<td>P1033 @ 09:30</td>
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</tbody>
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† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.
## UL Orientation Schedule

### Arts, Humanities & Social Sciences†
- Thursday 1st September 2016

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<th>Enrolment KOG01</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Academic Programme</th>
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<tbody>
<tr>
<td>LM022 POLITICS &amp; INTER. RELATIONS</td>
<td>UCH @ 0845</td>
<td>10:40</td>
<td>CG054 @ 14:15</td>
<td>CG055 @ 15:00</td>
</tr>
<tr>
<td>LM028 BA IN CRIMINAL JUSTICE</td>
<td>UCH @ 0845</td>
<td>11:30</td>
<td>FB028 @ 12:30</td>
<td>D1050 @ 15:15</td>
</tr>
<tr>
<td>LM029 LAW PLUS</td>
<td>UCH @ 0845</td>
<td>11:30</td>
<td>FB028 @ 12:30</td>
<td>D1050 @ 15:15</td>
</tr>
<tr>
<td>LM032 ARTS - JOINT HONOURS</td>
<td>UCH @ 0845</td>
<td>10:00</td>
<td>N/A</td>
<td>ERB001 @ 14:00</td>
</tr>
<tr>
<td>LM033 NEW MEDIA &amp; ENGLISH</td>
<td>UCH @ 0845</td>
<td>11:20</td>
<td>FG042 @ 14:00</td>
<td>FB028 @ 14:45</td>
</tr>
<tr>
<td>LM035 ENGLISH AND HISTORY</td>
<td>UCH @ 0845</td>
<td>10:20</td>
<td>N/A</td>
<td>C1059 @ 14:45</td>
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<tr>
<td>LM036 ECONOMICS AND SOCIOLOGY</td>
<td>UCH @ 0845</td>
<td>15:50</td>
<td>N/A</td>
<td>SG18 @ 10:30</td>
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<tr>
<td>LM038* PSYCHOLOGY &amp; SOCIOLOGY</td>
<td>UCH @ 0845</td>
<td>11:40</td>
<td>ERB008 @ 15:00</td>
<td>ERB008 @ 15:30</td>
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<tr>
<td>LM039 JOURNALISM AND NEW MEDIA</td>
<td>UCH @ 0845</td>
<td>11:10</td>
<td>FG042 @ 14:00</td>
<td>C1058 @ 14:45</td>
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<tr>
<td>LM040 EUROPEAN STUDIES</td>
<td>UCH @ 0845</td>
<td>10:30</td>
<td>C1061 @ 14:15</td>
<td>ERB006 @ 15:00</td>
</tr>
<tr>
<td>LM041 POLITICS &amp; PUBLIC ADMIN.</td>
<td>UCH @ 0845</td>
<td>10:40</td>
<td>CG054 @ 14:15</td>
<td>CG054 @ 15:00</td>
</tr>
<tr>
<td>LM044 APPLIED LANGUAGES</td>
<td>UCH @ 0845</td>
<td>13:30</td>
<td>C1061 @ 14:15</td>
<td>C1063 @ 14:45</td>
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<tr>
<td>LM045 LANGUAGE &amp; LITERATURE</td>
<td>UCH @ 0845</td>
<td>12:00</td>
<td>C1061 @ 14:15</td>
<td>LCB009 @ 14:45</td>
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<tr>
<td>LM046 HISTORY, POLITICS, SOCIO...</td>
<td>UCH @ 0845</td>
<td>10:50</td>
<td>N/A</td>
<td>C1060 @ 15:00</td>
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<tr>
<td>LM048 GAELIGE*</td>
<td>UCH @ 0845</td>
<td>10:40</td>
<td>FG042 @ 14:00</td>
<td>LCB002 @ 14:45</td>
</tr>
<tr>
<td>L.L.B. IN LAW (GRADUATE ENTRY)</td>
<td>UCH @ 0845</td>
<td>11:30</td>
<td>FB028 @ 12:30</td>
<td>D1050 @ 15:15</td>
</tr>
</tbody>
</table>

* GARDA VETTING IN CG CORRIDOR @ 12:10
† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.
Kemmy Business School†
- Thursday 1st September 2016

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Welcome Address</th>
<th>Enrolment EG010</th>
<th>Introduction To Your Academic Programme</th>
<th>Introduction To Your Language Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM020 LAW AND ACCOUNTING</td>
<td>UCH @ 0845</td>
<td>15:40</td>
<td>SG17 @ 10:30 &amp; FB028 @ 12:30**</td>
<td>N/A</td>
</tr>
<tr>
<td>LM037 ECONOMICS AND MATH. SCIENCES</td>
<td>UCH @ 0845</td>
<td>15:50</td>
<td>SG19 @ 10:30</td>
<td>N/A</td>
</tr>
<tr>
<td>LM050 BUSINESS STUDIES</td>
<td>UCH @ 0845</td>
<td>13:40-1500</td>
<td>UCH @ 10:15</td>
<td>N/A</td>
</tr>
<tr>
<td>LM052 BUSINESS STUDIES WITH FRENCH</td>
<td>UCH @ 0845</td>
<td>15:10</td>
<td>UCH @ 10:15</td>
<td>C1058 @ 11:30</td>
</tr>
<tr>
<td>LM053 BUSINESS STUDIES WITH GERMAN</td>
<td>UCH @ 0845</td>
<td>15:10</td>
<td>UCH @ 10:15</td>
<td>LCB010 @ 11:30</td>
</tr>
<tr>
<td>LM055 BUSINESS STUDIES WITH JAPANESE</td>
<td>UCH @ 0845</td>
<td>15:10</td>
<td>UCH @ 10:15</td>
<td>LCB015 @ 11:30</td>
</tr>
<tr>
<td>LM056 INTERNATIONAL BUSINESS</td>
<td>UCH @ 0845</td>
<td>16:00</td>
<td>SG16 @ 10:30</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* * LAW SCHOOL MEETING.

Irish World Academy Of Music & Dance†
- Thursday 1st September 2016

<table>
<thead>
<tr>
<th>Academic Programme</th>
<th>Welcome Address</th>
<th>Enrolment EG010</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Academic Programme</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>CERTIFICATE IN IRISH MUSIC AND DANCE</td>
<td>UCH @ 0845</td>
<td>12:40</td>
<td>IWA @ 15:00</td>
<td>IWA @ 15:45</td>
<td>CG058 @ 12:00</td>
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<tr>
<td>LM030 IRISH MUSIC AND DANCE</td>
<td>UCH @ 0845</td>
<td>12:40</td>
<td>IWA @ 15:00</td>
<td>IWA @ 15:45</td>
<td>CG059 @ 12:00</td>
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<tr>
<td>LM031 VOICE AND DANCE</td>
<td>UCH @ 0845</td>
<td>12:40</td>
<td>IWA @ 15:00</td>
<td>IWA @ 15:45</td>
<td>CG058 @ 12:00</td>
</tr>
</tbody>
</table>

† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.
Education & Health Sciences†
- Friday 2nd September 2016

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<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Academic Programme</th>
<th>Garda Vetting</th>
</tr>
</thead>
<tbody>
<tr>
<td>LM089 SPORT &amp; EXERCISE SCIENCE</td>
<td>UCH @ 0845</td>
<td>10:10</td>
<td>C1063 @ 14:30</td>
<td>C1063 @ 15:00</td>
<td>CG Corridor @ 1040</td>
</tr>
<tr>
<td>LM090 PHYSICAL EDUCATION</td>
<td>UCH @ 0845</td>
<td>1000</td>
<td>UCH @ 14:00</td>
<td>KBG12 @ 1500-1700</td>
<td>CG Corridor @ 1030</td>
</tr>
<tr>
<td>LM092 BIO. &amp; PHYSICS OR CHEM.</td>
<td>UCH @ 0845</td>
<td>10:30</td>
<td>UCH @ 14:00</td>
<td>KBG12 @ 1500</td>
<td>CG Corridor @ 1100</td>
</tr>
<tr>
<td>LM094 MATERIALS &amp; ARCH. TECH.</td>
<td>UCH @ 0845</td>
<td>10:45</td>
<td>UCH @ 14:00</td>
<td>KBG12 @ 1500</td>
<td>CG Corridor @ 1130</td>
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<tr>
<td>LM095 MATERIALS &amp; ENG. TECH.</td>
<td>UCH @ 0845</td>
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<td>UCH @ 14:00</td>
<td>B1023 @ 1500</td>
<td>CG Corridor @ 1200</td>
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<tr>
<td>LM096 PHYSICS &amp; CHEMISTRY</td>
<td>UCH @ 0845</td>
<td>11:20</td>
<td>UCH @ 14:00</td>
<td>B1023 @ 1500</td>
<td>CG Corridor @ 1220</td>
</tr>
<tr>
<td>LM100 PHYSIOTHERAPY</td>
<td>UCH @ 0845</td>
<td>12:00</td>
<td>HSG030 @ 14:00</td>
<td>HSG030 @ 1500</td>
<td>CG Corridor @ 1240</td>
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<tr>
<td>LM102 PSYCHOLOGY</td>
<td>UCH @ 0845</td>
<td>11:40</td>
<td>ERB001 @ 15:00</td>
<td>ERB001 @ 1530</td>
<td>CG Corridor @ 1400</td>
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<tr>
<td>LM103 PARAMEDIC STUDIES</td>
<td>UCH @ 0845</td>
<td>10:15</td>
<td>HSG030 @ 11:00</td>
<td>HSG030 @ 1130</td>
<td>GEMS0016 @ 1500</td>
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</table>

General Nursing† 2 days Orientation programme

Thursday 1st September 2016

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<th>Departmental Welcome</th>
<th>Occupational Health Presentation</th>
<th>Nurse Practice Development</th>
<th>Garda Vetting HSE</th>
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<tbody>
<tr>
<td>LM150 GENERAL NURSING</td>
<td>HSG037 @ 09:00</td>
<td>HSG037 @ 11:30</td>
<td>HSG037 @ 13:30</td>
<td>HSG037 @ 14:30</td>
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Friday 2nd September 2016

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<th>Enrolment EGO10</th>
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<tbody>
<tr>
<td>LM150 GENERAL NURSING</td>
<td>UCH @ 0845</td>
<td>12:20</td>
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Mental Health Nursing† 2 day Orientation programme

Thursday 1st September 2016

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<th>Departmental Welcome</th>
<th>Occupational Health Presentation</th>
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<th>Garda Vetting HSE</th>
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<tr>
<td>LM152 MENTAL HEALTH NURSING</td>
<td>HSG037 @ 09:00</td>
<td>HSG037 @ 11:30</td>
<td>HSG024 @ 13:30</td>
<td>HSG024 @ 14:30</td>
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</thead>
<tbody>
<tr>
<td>LM152 MENTAL HEALTH NURSING</td>
<td>UCH @ 0845</td>
<td>12:20</td>
<td>HSG037 @ 14:30</td>
<td>HSG024 @ 1500</td>
</tr>
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† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.
Intellectual Disability Nursing†
2 day Orientation programme
Thursday 1st September 2016

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<tr>
<td>LM154 INTELLECTUAL DISABILITY NURSING</td>
<td>HSG037 @ 09:00</td>
<td>HSG037 @ 11:30</td>
<td>HSG021 @ 13:30</td>
<td>HSG021 @ 14:30</td>
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Friday 2nd September 2016

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<td>LM154 INTELLECTUAL DISABILITY NURSING</td>
<td>UCH @ 08:45</td>
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<td>HSG025 @ 15:00</td>
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Midwifery†
2 day Orientation programme
Thursday 1st September 2016

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<th>Departmental Welcome</th>
<th>Midwifery Practice Development</th>
<th>Garda Vetting HSE</th>
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<tr>
<td>LM156 MIDWIFERY</td>
<td>HSG037 @ 09:00</td>
<td>HSG023 @ 11:30</td>
<td>HSG023 @ 14:30</td>
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Friday 2nd September 2016

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<th>Enrolment EGO10</th>
<th>Introduction To Your Academic Department</th>
<th>Introduction To Your Academic Programme</th>
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<td>LM156 MIDWIFERY</td>
<td>UCH @ 08:45</td>
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Graduate Entry to Medicine†
2 day Orientation programme
Thursday 1st September 2016

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<th>Information on Vaccination Process</th>
<th>Peer Mentoring Information</th>
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<td>LM101 GRADUATE ENTRY TO MEDICINE</td>
<td>GEMS0016 @ 09:00</td>
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Friday 2nd September 2016

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<tr>
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<th>PBL Ground Rules</th>
<th>Garda Vetting</th>
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<tbody>
<tr>
<td>LM101 GRADUATE ENTRY TO MEDICINE</td>
<td>08:45</td>
<td>GEMS0016 @10:30</td>
<td>GEMS0016 @ 15:00</td>
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† TO ASSIST WITH FINDING ROOMS PLEASE REFER TO THE BACK COVER OF THIS GUIDEBOOK.
The University of Limerick have five purpose built village style residences on campus which offer high quality accommodation for an all inclusive fee. Kilmurry and Plassey Villages are our non ensuite Villages, while Thomond, Dromroe and Cappavilla offer ensuite accommodation in apartment style design. The Quigley Residence is our dedicated postgraduate accommodation. In 2016, we also purchased Troy Village, which is located 15 minutes walk from campus.

**Campus Residences**

**VILLAGE RECEPTION**

The Village Reception is the central service point in each residence. The Village Management Team operate the service from 08h30 to 22h30 Monday to Thursday. We are open Fridays from 08h30 to 19h00 and on Sunday evenings from 19h00 to 22h30. Each Village has a Residential Village Manager who lives on site and two Resident Assistants who are full time students like you.

**MAINTENANCE SERVICE**

Included in your rental fees is a professional maintenance service. Log a maintenance item with reception when you have an issue and our team will attend to your problem in the quickest time possible. From changing light bulbs to sorting a power outage, our maintenance team have got it covered.

**SECURITY SERVICE**

Campus Security patrol each village regularly and are on hand in the event of an emergency. Our security team work hard to keep the residences safe and should you see suspicious activity, be sure to contact Campus Security from your house phone on 4600.

**LAUNDERETTE SERVICE**

While each residence has communal launderette facilities (operated by pre-paid token), we also offer a serviced laundry service. Pop your clothes down to the Village Reception and have them returned the next day. Ask at the Village Reception for the schedule of prices.

**VILLAGE HALLS AND SEMINAR ROOMS**

All Village Halls and Seminar Rooms are available to residents and can be pre-booked free of charge at the Village Reception. The Seminar Rooms and Halls are ideal for group study and are available for events.

**CAMPUS LIFE EVENTS**

Each semester, we run a program of events for our residents which are completely free. From video nights to inter village tag rugby competitions, we offer a variety of events which will give you the opportunity to meet new people, get involved in your village community or try something new. If there is an event you would like us to organise, come and let us know.
Off-Campus Accommodation

The Accommodation Office provides a list of properties available locally, off campus. The typical rates for off campus accommodation are upwards of €65.00 per week. For further information regarding off campus accommodation, contact the Accommodation Office on 061 202331

NB: It is important to note that the University can take no responsibility for the condition of these properties and advises all students to visit the properties and to read all agreements carefully in advance of signing tenancy agreements.

Guidelines for renting off campus

Rent book - You are legally entitled to and should request a rent book which will set out how much is payable, how often and provide contact details for your landlord. If you pay rent in cash, your landlord should also sign that they have received it when you hand it over.

Letting agreement - If you are only going to be staying for one semester, do not sign a lease for the whole year; you will more than likely lose your deposit.

Inventory - Get a list of contents of the house. Note any damage (tears on couch, cracked tiles, radiators not properly fixed to the walls.) Sign it and get the landlord to sign it.

Take photos - Photograph every room in the house, being careful to get cracked windows, damaged walls or ceilings, torn furniture, damp patches and damaged flooring. Take photos before moving in and also as you are moving out.

Keep everything - Keep all receipts for bills and repairs you have had to carry out and all receipts for rent paid.

Neighbours - You are part of a neighbourhood when you move in to an estate near campus. Get to know your neighbours, get a community feeling about the place. Remember that there are families as well as students living in the estates. Respect their right to a peaceful place to live. Enjoy yourself, but don’t make a nuisance of yourself.

Deposits - Most landlords look for a deposit to cover any damage or bills that are outstanding after you leave. Where a deposit is being held to pay for damage or bills, you should request to see receipts. You may forfeit some or all of your deposit if you:

- Do not stay for the entire tenancy period outlined in your tenancy agreement, or give proper notice.
- Damage the property in excess of normal wear and tear.
- Leave unpaid bills or rent.

Find out more!

Accommodation Office
Room D0035
T: 061 202331
E: Accommodation@ul.ie
Web: www.studentliving.ul.ie
Academic Registry

Student Administration

The Admissions Office

The Admissions Office is responsible for the admission of undergraduates and admits more than 3,000 students each year. They also oversee the orientation, enrolment of students and allocating of student advisors.

Student Academic Administration

Student Academic Administration helps students along their chosen academic pathway. SAA maintains controls and develops the University's student reports, including all personal details, grant records, student registration, performance reports, student results and the issuing of all graduate Parchments. SAA also publishes all class and examination schedules for the University.

FIND OUT MORE!
T: 061 202120 E: saa@ul.ie
Module Registration

ALL students MUST register on-line in WEEK 1 of each semester. This not only applies to students taking modules on campus but also to those on off-campus placement, such as Cooperative placement, Erasmus, Clinical placement etc.

What happens if I don’t register?

The implications of not registering are serious and far-reaching.

If you do not register on time in Week 1, you will incur a fine of €200 and be denied access to SULIS. You will not receive a lecture timetable nor have access to 1) your computer Account 2) email, 3) any class lists, 4) exams. If you are in receipt of a grant, the payment will be delayed if you are not registered.

EXPERIENCING DIFFICULTIES?

If you are experiencing any difficulties registering, you can contact Student Academic Administration either by calling to the front desk or emailing SAA@ul.ie giving details of the error or difficulties you are experiencing.

Pre-Registration

Pre-registration means that students select Modules ONLY IF they have elective modules to choose from for the NEXT SEMESTER. Only programmes with elective module choices need to pre-register NOT programmes with only core modules. Pre-Registration takes place in Week 5 of each semester. Students will be emailed to their student email address to remind them to pre-register. Failure to pre-register will always result in an incomplete timetable and possibly not being permitted to take the module you wish to choose from your elective choice.

To Register

Registration takes place from the Monday to Friday of week one of each semester for every academic year. You can register 24 hours a day, 7 days a week.

To confirm your modules, simply log on to www.ul.ie Click on the “Student & Staff” tab at the top of the page. Then click on Student Quick-links. Finally click on “My Student Records” to log in. It is important that you click on the module selection button to select your modules and finally, to complete the process, you must click on the Confirm Modules button.

Forms to be stamped

Forms such as child benefit, medical card application, back to education allowances etc. can be stamped in the Student Academic Administration Office, E0-001.

Please note that only students who have registered and confirmed their modules can get forms stamped.
Student Affairs Division

Student Supports

The Student Health Centre

The Student Health Centre is located in the Main Building, block C, level M. A comprehensive range of medical services are available to all registered undergraduate and postgraduate students at the university during term time and between semesters at a limited level of service.

The services include general medical clinics, general nursing clinics, specialist clinics for procedures, physiotherapy clinics and clinics held once a week by our visiting psychiatrist. We also run a range of specialist clinics to include family planning, contraception advice clinics and sexual health and STI screening clinics.

A range of charges are levied for the provision of these services. For more information, please visit our website at www.ul.ie/medical or telephone 061 202534.

FOR APPOINTMENTS

Telephone 061 202534 or call in to the office, CM060.

Student Counselling

A full-time professional and confidential counselling service is available to all UL students. On a daily basis, the counselling team deals with a wide range of psychological and emotional problems: loneliness, self-confidence issues, study difficulties, exam anxiety, stress... It is not necessary to be experiencing enormous problems to justify seeing the counsellor. Moving from school to college, being uncertain of the future, feeling iffy about your course, relationships or home life... these are problems that anyone can encounter. A Drop in Centre runs during term time between 11 and 12 in the morning and 3 and 4 in the afternoon in room CM 073 (Main Building). The service also provides ten psycho-educational classes each week as an integral part of its programme. This service is free to students where you can call in and meet one of the team without any appointment.

Find out more!
Dr Declan Aherne
T: 061 202327 E: Declan.Aherne@ul.ie

University Services-Chaplaincy

Welcome to UL! We wish you well and hope that your time in College will be an enriching experience. If we can support you in any way we will be very happy to do so.

The key activities of the UL Chaplaincy team fall into 3 categories:

SUPPORT- WORSHIP/SPRIRITUALITY – OUTREACH/ VOLUNTEERING

Students are welcome to visit Teach Fáilte, our drop in centre in the Students’ Square. It is open daily from 10.30 to 4.30pm. Individuals or groups are welcome to have a casual cuppa and chat. In times of difficulty students are assured of a listening ear and may be facilitated to avail of other supports on campus. The Contemplative Centre (opposite the SU) is an oasis of peace and tranquillity for those who wish to take time to reflect, pray or listen to sacred music. Opportunities for Worship or Religious Services are provided throughout the academic year.

We look forward to meeting you.
Contact: Fr. John Campion SDB 061-202180 john.campion@ul.ie
Sr. Sarah O’Rourke FMA 061- 233635 sarah.orourke@ul.ie
Visit us on Facebook and www.ul.ie/chaplain

The Arts Office

The University of Limerick Arts Office programme supports the vibrant and thriving cultural life of the University of Limerick. The annual programme includes lecture series, Irish and foreign language films, theatre and dance production, community outreach projects, life drawing classes and a series of pop up events. The office actively promotes and develops alternative events on campus that are accessible to students, staff and members of the public. It collaborates with other university arts groups and student societies.

Located on first floor, Dromroe Village Hall
ularts.office@ul.ie patricia.moriarty@ul.ie
University of Limerick Arts Office facebook page

If you have a general query please email sa@ul.ie

Silver Apples Creche

The Creche operates all year round with the exception of Christmas and two weeks in August. It is open Monday - Friday 8.30am - 6.00pm. A separate After School facility for children aged 5 - 12 is located at Milford National School.

Find out more!
Oliver Moloney T: 061 213468
E: silverapplescreche@ul.ie
Student Specialised Supports

The Access Office

The Access Office works to promote and support the participation of students from groups who have traditionally not attended University because of their socio-economic background. It promotes the inclusion of these students, making sure they are well-represented in the University, and well supported. Once enrolled, the Access Office provides a range of financial, academic and personal supports.

FIND OUT MORE!
Access Office
T: 061 213 104   E: access@ul.ie

Disability Support Services

Disability Support Services provides support to students with disabilities. Services provided vary according to the needs of the student. If you have a disability/specific learning difficulty, you are advised to register with the Disability Service as soon as possible.

FIND OUT MORE!
Brenda Shinners-Kennedy
Room GL0-014 (Ground Floor, Library)
T: 061 202346
E: disabilityservices@ul.ie

Connect Student Network

Run by students, for students, Connect is a peer mentoring programme which takes on student volunteers from a variety of different backgrounds. Sometimes it’s easier to talk to people the same age as you who have recently gone through similar experiences – homesickness, relationship problems, course difficulties etc. which is why Connect tries to pair you up with likeminded individuals who will help you get through. Connect is a service with one very simple aim – to help.

FIND OUT MORE!
E: connect@ul.ie Web: www.ul.ie/connect

Mature Student Office

The Mature Student Office promotes the inclusion of mature students in UL and offers a range of supports to ensure your full and equal participation in university life.

FIND OUT MORE!
Mature Student Office
Room EM-023a (Main Building)
T: 061 202735   E: mso@ul.ie
Students’ Union

As a registered UL Student who has paid the student levy, you are automatically a member of the Students’ Union (SU). The Union is the independent voice of students representing your interests and solving your problems, on campus and beyond.

As a member of the Union, you can avail of services such as:

- Representation at local and national level
- Assistance and guidance in matters of finance, accommodation, academic problems, jobs, personal safety and mental well-being
- Online Grinds Register and Second-hand Bookstore
- Lockers on Campus
- Lab Coats and Glasses
- Passport photos, Student Leap Card and Bus Eireann Bus tickets
- Games Room with 8 pooltables, foosball, jukebox etc.
- Tickets for all SU events
- Full range of UL Wolves Merchandise
- Clubs and Societies
- An Focal Newspaper
- ULFM Student Radio Station

The SU is there to provide you with information and support in a variety of situations. The Academic Officer can help you with academic difficulties and grant problems. The Welfare Officer offers confidential support and information should you be experiencing residential, financial, social or personal problems. The President provides representation on issues relating to the University, the campus, and student life. These officers are there to represent your interests within the University and are answerable to you through Exec. and Student Council.

FIND OUT MORE!

Sarah Dunphy
SU Presidents Office
E: supresident@ul.ie
Web: www.ulwolves.ie

SU Reception
E: Sureception@ul.ie
T: 061 202324
The ULSU Ents Team have been working flat out all summer to bring you a great selection of live music, comedy, DJs, and theme nights over the next year.

**EVENTS & PROMOTIONS**

The Events & Promotions department organise regular events throughout the year. Whether you’re into live music, clubbing, foam parties, or silent discos we’ve done it and we aim to keep innovating to put on the best events calendar this side of the Country.

**FRESHER’S WEEK**

Fresher’s Week is taking place NEXT week (Sept 4th - 9th). We have got a Fantastic Lineup of events prepared for you! Check out www.ulsu.ie, our Twitter @ULSUEnts and on Facebook (www.fb.com/ULSUEnts) to see what we’ve got in store. Tickets for all Fresher’s Week events sell out fast so be sure to get yours as soon as possible!

**GET INVOLVED**

Email address is suevents@ul.ie

If you want to get involved with running events on campus, helping with marketing events, and being part of a team promoting campus events. We also have positions for photographers and videographers, or on our student event security team.

emails and phone numbers are included.

FIND OUT MORE

Keith Quinlan
Events and Promotions Manager
E: Keith.Quinlan@ul.ie
T:061-202368

IMAGES COURTESY OF PADDY KERLEY
The UL Wolves is a brand that students identified with back in 2011 and was adopted as the brand and mascot of UL as it captures the dynamic characteristics and qualities of all the best things about being a student in UL. This is especially evident within the various elements of the Students’ Union Wolf Pack. Whether that’s as part of the Staff/Sabbatical team, the 66 Clubs & Societies, Student Council or any of the numerous Student Entertainment activities (that’s “Ents” to you native UL speakers)

The wolf is a stunning creature capable of greatly influencing the environment it lives in. The community it lives in is part of a structured community, but its success is born out of its innate personality and characteristics.

A Wolf is
1. Intelligent
2. Powerful
3. Highly Social
4. Supportive
5. Has strength in numbers - drawing its strength from the weight of the pack
6. Organised
7. Structured

The President’s Volunteer Award (PVA)

Join the growing UL PVA student volunteer army. Volunteering is a great way of giving back while gaining some valuable work-related experiences. Graduate volunteers are much sought after by employers. At UL we acknowledge your volunteer achievement as well as your academic achievement on your student transcript. Each year the President of the University, Don Barry presents all student volunteers with his PVA.

www.studentvolunteer.ie is the national higher education student volunteer website, database and management system. Sign up and get access to volunteer opportunities all over Ireland and beyond.

Come along to the Annual PVA ceremony on September 22nd in the University Concert Hall.

To learn more drop in to the Student Union Building Office SU-105. For more information go to www.studentvolunteer.ie
Clubs & Societies

Clubs & Societies – Roam the World as part of the UL Wolf pack

For the next four years while you work towards your goal of obtaining a degree THE best way to maximise your non academic time with new people is fun, interesting and challenging ways is through the huge social network known affectionately as “Clubs & Socs” – that’s 70 different Clubs & Societies run by over 640 volunteer committees on behalf of more than 5000 members!

The UL Wolves is a brand that students first identified with as a Clubs & Societies initiative back in 2011 capturing the dynamic characteristics of a Wolf. This magnificent animal thrives on being part of a strong community, it is intelligent, a social animal, and draws its strength from the Wolfpack - that typifies all the best things evident within the Clubs & Societies as part of our Students Union.

Certainly in the last 12 months many of our sports clubs were the apex predators on the intercollegiate sports scene once again. Our Kayak Club are the current 7 in a row Intervarsity champs, the GAA had a phenomenal year, Handball, Basketball, Soccer, but to name just a few successes.

In Week 7 of Semester 1 you will enjoy a flurry of Society activity across campus with the annual Societies of UL Arts Festival (SoUL Arts Fest). From Historical Tea Parties & International Food Fairs to Dance Showcases & political debates there are over 40 fantastic events to be part of and delight in!

Opportunities also exist to roam the World as part of this amazing Wolf pack - to go Surfing in Morocco, Sub Aqua Diving in Lanzarote, Skydiving in France or travel to Denmark with the Society of Architecture or maybe to Scotland with the Tea Appreciation Society?

Join the Wolf Pack by creating your membership account on-line https://ulsu.ie/clubssocs and join the Club or Society of your choice or check out https://www.facebook.com/ulwolves/

Paul Lee@ul.ie
Clubs & Societies Development Manager
University of Limerick Students’ Union
(W) 061-213477
(M) 086-0435307

Become a Class Rep today!!!

Interested in organising class nights out and representing your class? – Become a Class Rep!
Starting your course in UL is such an exciting experience. Your classmates will be with you every day throughout your student life here in UL. The class reps role is to bring the class together socially and represent them academically. There will be times throughout the year every class will need to liaise with lecturers.

How to become a Class Rep?
Simply pick up a nomination form from the Students’ Union which has all the instructions and deadlines on the form. Ask your classmates to nominate you by signing the form and when complete hand it back into the Union reception. After the deadline is passed you will get an email telling you if you have been elected or not and what the supports the Union has for you as a Class Rep.
For further information please contact:
Liz Gabbett, Democracy Development Manager.
E: liz.gabbett@ul.ie
T: 061-233765
http://ulsu.ie/representation
The University of Limerick plays a unique national role in sport. This includes responsibility for the provision of teaching and research programmes in Physical Education and Sports Science at degree and postgraduate levels. In addition, with the development of the UL Sport Arena, incorporating the National 50-metre Swimming Pool (completed in 2001), the UL Sport Boathouse (completed in 2009), the UL Sport all-weather pitches (completed in 2011) and the creation of a sports city concept on campus, UL and its Sport Division have a track record in the management and operation of world-class sports facilities. UL Sport prides itself in providing a sports environment to the 13,000 students and staff on campus and the many sporting communities local and regional.

UL Sport mission –
“To become a world-class campus for physical activity, sport, recreation and health”.

UL Sport consists of five broad sports facilities: UL Sport Arena, UL Sport Outdoor Facilities, UL Sport All-weather Pitches, UL Sport Adventure Centre and UL Sport Boathouse www.ulsport.ie.

The UL Sport Arena, established in 2000, this standalone facility is also home to the National 50m Swimming Pool, high-performance swim unit, National Strength and Conditioning Centre, Health & Performance Centre, fitness studio, multipurpose sports halls, indoor 3-lane jogging track, sprint track and various other ancillary and associated facilities. Growing participant numbers, which now average 14,000 individual visits per week.

The UL Sport Outdoor Facilities comprise a 400m athletic track (due to be refurbished and upgraded in 2017), grass pitches, an Astroturf pitch and four synthetic tennis courts. A UL student referendum was passed in April 2016, which will now see the addition of a large-scale development of floodlit grass and artificial pitches in the current ‘Maguire’s Fields’ and the construction of a climbing wall as part of the next phase of outdoor activity developments on campus.

UL Sport North Campus All-weather Pitches built in 2011, fully floodlit is our newest development. It comprises two full-size third-generation (3G) soccer pitches, one full-size 3G rugby pitch and a full-size 3G GAA pitch. Designed to FIFA, IRB and GAA specifications, this is the largest artificial grass development in Ireland to date. In addition to the state-of-the-art playing fields, the adjacent Pavilion contains a reception arena, eight changing rooms (all with underfloor heating), two administration areas, two coaching rooms and the Pavilion bar and restaurant.

Established in 1996 and based at Killaloe, Co. Clare, the UL Sport Adventure Centre is a unique jewel and a tremendous addition to the campus sports facilities for UL students and staff and the general public. The Adventure Centre is recognised nationally and internationally for the quality of its services. Situated on the picturesque shores of Lough Derg (20km from the UL campus), the Centre offers a full range of outdoor pursuits and team challenge facilities all year round. The UL Sport Boathouse, built through student funding in 2009, is another unique facility on campus. Located adjacent to the River Shannon, it is home to Ireland’s only indoor powered rowing tank. The rowing tank simulates various weather and water conditions whilst accommodating up to eight rowers at a time and can facilitate both scull and sweep rowing.

In January 2016, construction commenced on an extension to the UL Sport Arena, which will house the Munster Rugby Training Centre (due for completion in June 2016) and an additional 25m Swimming Pool incorporating 1m & 3m springboard diving (due for completion at the end of 2016). Planning permission and funding has been approved for a PGA Golf Academy, which will include 20 individual golf bays on a 320m driving range together and a research centre (the first of its kind in Ireland). The Golf Academy will be located adjacent to the UL Sport Boathouse.

UL Sport continues to strive to be the best it can be, offering more programmes and a complete range of facilities that...
UL Sport Scholarships

The University of Limerick has long been known as “Ireland’s Sporting Campus” supporting the development of many of Ireland’s leading sportspeople for over 40 years. With some of the best facilities, coaches and sports scientists all in one place it has been an environment that has nurtured Ireland’s best talent for generations. Now UL will significantly enhance its support to its student athletes through what we believe will become Ireland’s best Sports Scholarship programme combining all of the great supports we can offer to help maximise our students’ talent.

There will be three levels of award, Gold, Silver and Bronze with a value of up to €10000 at the Gold level. Scholarship holders will benefit from support in the areas of accommodation, registration, sports science, coaching and mentoring. We believe UL will offer you a unique world class environment to train and study.

The Bank of Ireland UL GAA High Performance Programme is designed to give you as a player the structured support required to achieve your sporting and academic ambitions. These scholarships are open to GAA Players in all 4 codes; Camogie, Hurling, Mens and Ladies Football. This programme will assist the athletes involved to maximise their potential and represent UL GAA, their clubs and counties at the highest level.

To find out more and to apply online visit www.ul.ie/sportsscholarships where you can also download a brochure with all of the details. If you then have any further questions you can contact us on sportsscholarships@ul.ie.

For further information on GAA scholarships contact UL GAA Development Officer Deirdre Murphy. Deirdre.m.murphy@ul.ie Tel: 061 202837
Closing date is the 1st of July each year and is open to all new entrants as well as all current students.
# Frequently Asked Questions

## Orientation Queries

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who will be in my Orientation group?</td>
<td>Your group will be made up of people in the same course as you. The group will be led by an Orientation Guide who is a current UL student. The guides will show you around the campus and will be able to answer any queries you have about UL.</td>
</tr>
<tr>
<td>What do I do if I get separated from my group?</td>
<td>When you meet your guide, you will be given a business card. On this card is a telephone number you can ring if you get separated from your group.</td>
</tr>
<tr>
<td>What do I need to bring to Orientation?</td>
<td>Passport or birth cert to verify your legal name</td>
</tr>
</tbody>
</table>

## Student Academic Administration Queries

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Who needs to Register?</td>
<td>All students that have enrolled on a programme of study at the University are required to register online in Week 1 of each academic semester.</td>
</tr>
<tr>
<td>When does it take place?</td>
<td>Registration takes place in Week 1 of both the Autumn and Spring Semester of each academic year.</td>
</tr>
<tr>
<td>What happens if I don’t register?</td>
<td>The implications of not registering are serious and far-reaching. If you do not register on time in Week 1, you will incur a fine of €200 and be denied access to SULIS. You will not receive a lecture timetable nor have access to 1) your computer Account 2) email, 3) any class lists, 4) exams. If you are in receipt of a grant, the payment will be delayed if you are not registered.</td>
</tr>
<tr>
<td>If I have a problem with registration, what do I do?</td>
<td>If you are experiencing any difficulties registering, you can contact Student Academic Administration either by calling to the front desk or emailing <a href="mailto:SAA@ul.ie">SAA@ul.ie</a> during week 1 giving details of the error or difficulties you are experiencing. Please use your student email account for all UL correspondence.</td>
</tr>
</tbody>
</table>

**PLEASE NOTE!**

Please note – your UL email account should be used for all communication.
Student Loans

Talk to Michael Carroll in our University of Limerick Campus Branch about a discounted student loan

07662 32520
boi.com/studentloan

Bank of Ireland
For small steps, for big steps, for life

Lending criteria, terms and conditions apply.
Bank of Ireland is regulated by the Central Bank of Ireland.
Grants

If I’m in receipt of a grant, what do I need to do?

As you are a new student, you should apply online for your grant to SUSI www.studentfinance.ie. SUSI will require Student Academic Administration (SAA) to provide confirmation of students registered. If you are not registered this will delay your grant process/payment.

Forms To Be Stamped

Where do I go when I have forms to be signed and stamped?

Forms such as child benefit, medical card application, back to education allowance etc. can be brought to Student Academic Administration, E0-001. Only students who have registered their modules can get forms signed.

Class Timetables

When and how do 1st year students get assigned to Lab and Tutorial groups?

You must register for your modules online during week 1. SAA download all 1st year student module registrations at the end of week 1 and these are used to create a personalised timetable for each first year student. This details the laboratory and tutorial groups that you must attend as well as all your lecture hours. This will be available by close of business on Friday of Week 2 at www.timetable.ul.ie. Students who do not register in week 1 cannot be issued with a personalised timetable.

Can I change to a different lab or tutorial time?

You must ask your lecturer. Student Academic Administration cannot allocate you to a different group.

There is a module missing from my personalised timetable

Check your registration. If you are not registered for the module, or if you made a late change in choice of module, it will not appear on your timetable. Please email saa@ul.ie or call to the Student Academic Administration counter to query your module registration and update if necessary. If your personalised timetable is wrong after Week 2 there will be no further student downloads. You will have to go to http://www.timetable.ul.ie/tt_mod.asp (Module Timetable) to get the lecture timetable, and then contact the lecturer to find out which tutorials and lab groups you should attend. Module timetables are available on the web at www.timetable.ul.ie.

Why is my timetable blank?

Check your registration. Timetables cannot be generated for students who do not register on time. Some courses are not scheduled by Student Academic Administration. In this case, students must check class times with the department responsible for their course.

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## General Queries

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</tr>
</thead>
<tbody>
<tr>
<td><strong>What is Coop?</strong></td>
<td>Cooperative Education gives you the chance to experience a real work environment before you graduate. Placement times vary, but you would generally spend a semester working full-time in an area relevant to your course of study, helping you to make decisions about your future career. For more information, contact the Coop and Careers Department on 061 202521</td>
</tr>
<tr>
<td><strong>What is Erasmus?</strong></td>
<td>The Erasmus/Exchanges Programme is an integral part of most degrees in the Faculty of Humanities and Social Sciences. Students study abroad at one of UL’s partner Universities, either in Europe or in another country outside Europe. The EU provides grants for travel to Europe. The study placement is usually for one semester. For more information, contact the International Education Division on 061 202353 or email <a href="mailto:erasmus@ul.ie">erasmus@ul.ie</a> or <a href="mailto:exchanges@ul.ie">exchanges@ul.ie</a>.</td>
</tr>
<tr>
<td><strong>Can I get a refund of fees if I leave my course?</strong></td>
<td>The University accepts no obligation to refund any fee or part-fee paid in respect of any programme. In certain circumstances a student can apply to the Fees Office for a refund of fees on completion of a Student Exit Form (Available from Student Academic Administration). For further details on fee refunds go to page 7.</td>
</tr>
</tbody>
</table>

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**What is the Student Advisor System in UL?**

The Student Advisor System is designed to provide support for students while at the University of Limerick. Each student is appointed an advisor who is an academic member of staff and usually teaches on the students course. All students are encouraged to meet their Advisor during the first couple of weeks of first year. For more information on the Student Advisor System please visit http://ulsites.ul.ie/ses/
Class Timetable Explanation

Class timetables are produced by the Student Academic Administration Office. Any queries on the timetable please email scheduling@ul.ie

Timetables can be accessed by logging on to www.timetable.ul.ie

New incoming students
- You will be issued with Course Timetables (containing lectures only) during the Orientation session.
- Personalised Timetables containing the tutorial and laboratory sessions are only available from week three.

Progressing students
- Will have access to their timetables in the week before returning to University.

Tutorials and Laboratories are divided into groups. “2” is used for Labs and “3” is used for Tutorials, for example 2A is Lab Group A, 2B is Lab Group B and 3A is Tutorial Group A, 3B is Tutorial Group B.

See below a list of lecture theatres and classrooms, by building, on UL campus. See map overleaf

**Schuman (S)**
Room no.6 on map

**Computer Science (CS)**
See no.8 on map

**Foundation (F)**
See no. 11 on map

**Engineering Research (ER)**
See no.12 on map

**Sports Building / PESS (P)**
See no.19 on map

**Lonsdale (L)**
See no.37 on map

**Schrodinger (SR)**
See no.20 on map

**Kemmy Business School (KBS)**
See No. 28 on map

**Language Building (LC)**
See No.29 on map

**Health Sciences (HS)**
See No. 33 on map

**Graduate Entry Medical School (GEMS)**
See 34 on map

**Main Building**
See No.13 on map

**ROOM NO. B1 005**
B = BLOCK B
1 = FLOOR LEVEL 1
005 = ROOM NUMBER

**ROOM NO. B1 006**
B = BLOCK B
1 = FLOOR LEVEL 1
006 = ROOM NUMBER

**BLOCKS IN THE MAIN BUILDING:**
- There are five blocks in the main building. (Block A, B, C, D and E)
- Floor levels in the main building:
  - G = Ground floor of blocks C, D and E

**ROOM NO. PB1 002**
P = PESS BUILDING
1 = FLOOR LEVEL 1
002 = ROOM NUMBER

**ROOM NO. PB1 003**
P = PESS BUILDING
1 = FLOOR LEVEL 1
003 = ROOM NUMBER

**ROOM NO. PB1 004**
P = PESS BUILDING
1 = FLOOR LEVEL 1
004 = ROOM NUMBER

**ROOM NO. PB1 005**
P = PESS BUILDING
1 = FLOOR LEVEL 1
005 = ROOM NUMBER

**ROOM NO. PB1 006**
P = PESS BUILDING
1 = FLOOR LEVEL 1
006 = ROOM NUMBER

**ROOM NO. PB1 007**
P = PESS BUILDING
1 = FLOOR LEVEL 1
007 = ROOM NUMBER